



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

Alaska Workforce Investment Board
Policy & Planning (P&P) Committee Meeting
May 25, 2023
1:30 p.m. 3:30 p.m.
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907-202-7104 conference ID 691 787 260#

MEETING MINUTES

THE VISION for the Alaska Workforce Investment Board is "building connections that put Alaskans into good jobs."
MISSION: To provide leadership and recommend policy, direction, and accountability standards to get Alaskans into jobs.

Call to Order [X] Corey Baxter (Chair); [X] Lucille Sands; [] Malyn Smith; [X] Patrick Rose; [] Sharon Jackson

The meeting was called to order at 1:30 p.m.

Roll Call..... AWIB Staff
A quorum was present.

Introduction of other participants..... Chair Baxter
Erin Heist, Executive Director
Jeffrey Steeprow, Assistant Director
Rut Ocasio-Lopez, Program Coordinator
Xavien Phillips, Program Coordinator
Christina Young, Administrative Assistant
Missy Lizotte, Division of Employment & Training Services Fairbanks Job Center Regional Manager

Approval of Agenda..... Chair Baxter
Motion to approve by – Lucille Sands
Second by – Patrick Rose
Discussion – None
Opposition – None
Motion carries

Action Item(s)..... Chair Baxter
• December 1, 2022, Committee Meeting Minutes
Motion to approve by – Patrick Rose
Second by – Lucille Sands
Discussion – None
Opposition – None



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

Motion carries

- **One-Stop Certifications Update**
 Motion to approve by – Lucille Sands
 Second by – Patrick Rose
 Discussion – Below
 Opposition – None
 Motion carries

The AWIB is required by WIOA law to conduct comprehensive certification reviews of the One-Stop Job Centers. The last review was done at the Mat-Su Job Center on June 24, 2021. The remaining locations are now past due. Moving forward the proposed schedule will complete 5 centers every year for the next 3 years. Missy Lizotte provided a presentation on the One-Stop centers in Alaska, the past certification process, and the proposed changes to the certification process. There was additional discussion by the committee on the current and possible future roles of One-Stop staff. Missy then reviewed the proposed updates to the certification form with the committee. ED Heist reviewed the proposed certification schedule and plan. The committee expressed their agreement and appreciation for the proposed changes and the motion was taken to a vote.

Discussion Items

- **Apprenticeship Formula Fund..... Rut Ocasio-Lopez**
 Rut Ocasio-Lopez discussed the requested purpose of the application for formula funding. The bulk of the funding will be used for a full-time staff member dedicated to the relationship between schools/youth providers and employers, to bridge the existing gap related to apprenticeship. She explained that the application was submitted on May 1st and, if successful, funding is expected to start July 1st. In addition to funding this position, the application included a small amount of funding that can be administered by job centers for apprentices that could not be supported by our other grants.

Other Business..... Chair Baxter

Assistant Director Jeffrey Steeprow was introduced to the committee.

Adjourn

Motion to adjourn by – Patrick Rose
Second by – Lucille Sands
Discussion – None
Opposition – None
Motion carries

The meeting was adjourned at 2:11pm

Next P&P Committee Meeting – July 27, 2023, 1:30 PM