



Alaska Workforce Investment Board
Policy & Planning (P&P) Committee Meeting
January 25, 2024
1:30 p.m. – 3:00 p.m.
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907-202-7104 conference ID 574 473 967#

MINUTES

Call to Order [X] Corey Baxter, Chair; [] Lucille Sands; [X] Malyn Smith;
[X] Patrick Rose; [] Sharon Jackson

Chair Baxter called the meeting to order at 1:33pm. A quorum was present.

Roll Call..... AWIB Staff

Introduction of other participants..... Chair Baxter

- Dirk Craft, Executive Director
Jeffrey Steeprow, Assistant Director
Rut Ocasio-Lopez, Program Coordinator
Xavien Phillips, Grants Administrator
Elena Marcil, Program Coordinator
Breanna Cooper, Administrative Assistant

Approval of Agenda..... Chair Baxter

Motion to approve the agenda by Malyn Smith
Second by Patrick Rose
Discussion – none
Vote taken
Motion carries

Action Item(s)..... Chair Baxter

- Approval of November 29, 2023, committee meeting minutes
Motion to approve the November 29, 2023, committee meeting minutes by Malyn Smith
Second by Patrick Rose
Discussion – none
Vote taken
Motion carries

Discussion Items..... Executive Director Craft

ED Craft provided an update on the draft subcommittee restructuring and highlighted the responsibilities of the Policy and Planning (P&P) Committee according to the Alaska Statutes. The committee will draft policies as needed for alignment with the Workforce Innovation and Opportunity Act (WIOA) as well as policies for administration and oversight of AWIB’s other programs. P&P will be the driving force in implementing workforce plans



and strategies across the state, working with the DOL Legislative Liaison on highlighting priority items moving through the Legislature that the board may need to act on.

Discussion regarding developing a list of industry priorities at the upcoming February full board meeting. Housing is a constant challenge being discussed across all economic development plans and workforce development plans.

Other Business..... Chair Baxter

The committee did not have any other business to discuss.

Adjourn

Motion to adjourn by Patrick Rose

Second by Malyn Smith

Motion carries

The meeting was adjourned at 2:47 p.m.

Next meeting – March 28, 2024, 1:30 P.M.