

Alaska Workforce Investment Board (AWIB) Business Meeting **October 23, 2019 Special Olympics**
Alaska 3200 Mountain View Drive Anchorage, Alaska Teleconference Number 1-888-354-0094
Conference ID 4461969111#

Wednesday October 23, 2019

Board members and Designees in attendance

Kevin	Meyer	Lt. Gov.	absent
Corey	Baxter	Organized Labor	x
Bruce	Bustamante	Private Sector	x
Tamika	Ledbetter	DOLWD Commissioner	
Gerald	Pierce	DOLWD Designee	x
Larry	Bell	Business/Industry	x
Meg	Nordale	Business/Industry	x
Kathy	Craft	Prof Dev Disabilities	absent
Anthony	Ladd	Organized Labor	absent
Teri	Cothren	UA Workforce	x
Suzanne	McCarthy	Private Sector	x
Arth	Brown III	Adult Basic Education	telephonic
Deborah	Riddle	DEED Designee	x
Sara	Chambers	DCCED Designee	
Adam	Crum	DHHS Commissioner	x
Gennifer	Moreau-Johnson	DHHS Designee	x
Julie	Anderson	DCCED Commissioner	x
Cheryl	Edenshaw	Post Sec Ed/Voc/Ind	x
Peter	Frank	Private Sector	x

Jobs Are Alaska's Future

Carin	Smolin	Secondary Vocational Ed	x
Greg	Campbell	Business/Industry	absent
Malyn	Smith	Adult Basic Ed	x
Marcus	Trivette	Private Sector	x
Daniel	Domke	Public Education	x
William	Huber	Veteran	absent
Patrick	Rose	Business Development Manager	x
Polly	Smith	Prof. Dev. Disabilities	x
Ryan	Andrew	Organized Labor	x
Bert	Cottle	Non-Voting Member	x
Ethan	Berkowitz	Non-Voting Member	absent

AWIB Staff in attendance

Greg Cashen, Assistant Director
 Ron Goertz, Program Coordinator
 Mary Rowland, Grants Administrator
 Rut Ocasio-Lopez, Grants Administrator
 Xavien Phillips, Program Coordinator
 Shane Bannarbie, Program Coordinator
 Kim Weaver, Administrative Assistant

DOLWD Staff in attendance

Nelson San Juan, DOLWD/Deputy Commissioner
 Dan Ronbinson, Chief, DOLWD/Research and Analysis
 Cathy LeCompte, Director, AVTEC
 Patsy Westcott, Director, DETS

8:30 Introduction

Call to Order..... AWIB Chair Larry Bell
 Chair Larry Bell called the meeting to order at 8:45 AM

Roll Call..... Louise Dean, AWIB Executive Director
 Executive Director Dean called roll. A quorum was present for the meeting.

Welcome..... Chair Larry Bell
Chair Bell thanked the board members and DOLWD staff for joining the meeting. He welcomed new board members Frank Peter who represents the private sector, Malyn Smith who represents the adult basic education, Patrick Rose who represents the private sector and Pauline Smith who represents professional experience with developmental disabilities.

Agenda Approval..... Chair Larry Bell
MOTION to approve the agenda by Daniel Domke
Seconded by Marcus Trivette
Vote taken
MOTION carries

Welcome..... DOLWD Deputy Commissioner San Juan
Thanked everyone for attending the meeting. He shared he's been working with the Department of Labor and Workforce Development for 25 years. He also thanked Executive Director Dean for all her hard work and mentioned the Commissioner would like to thank everyone for attending.

8:45 DOLWD Research and Analysis Economic Update Dan Robinson, Chief, Research and Analysis

Dan Robinson provided an economic update for Alaska. He mentioned TRENDS article is the main way to get the economic data out to the public. In 2015 job growth started declining. Since 2018, job growth started to increase. There has been 11 months of growth now. Some of the industries that rising are oil & gas, construction, and tourism. State and local government are declining.

Mr. Robinson also indicated a decrease in Alaska's population. More people are leaving than coming, which is something to keep an eye on.

9:15 Committee Reports.....Committee Chairs

The committee chairs gave an update for their committee activities since the May 2019 board meeting. The reports are as follows:

Executive..... Larry Bell
The Executive Committee, or ExCo, consists of AWIB committee Chairs Corey Baxter, Daniel Domke, Marcus Trivette, and myself. The vice chair seat and legislative chair seats are currently vacant. Chair Bell reported since the May 2019 board meeting the ExCo has convened three times. At each of the meetings, an agenda item was the update on the MOU process and Job Center Certification. In June, the committee met to approve the minutes from the May AWIB board meeting.

In August, the ExCo discussed the Alaska WIOA Combined Plan 2020 and WIOA Annual report. A final draft of the WIOA Annual report is ready for approval, which is under an action item later today.

Earlier this month the ExCo approved the agenda for today's meeting, as well the 2019 AWIB meeting calendar; today's meeting agenda; Resolution 19-02 Job Center Certification, Resolution19-03 Supporting National Apprenticeship Week, and Policy 200-2019 AWIB

Adoption of Division of Employment and Training Services (DETS) Policies for the Workforce Innovation and Opportunity Act.

Chair Bell thanked the committee members for all their time and effort.

Workforce Readiness & Employment Placement..... Marcus Trivette
The committee members include, Bruce Bustamante, Cheryl Edenshaw, Deborah Riddle, Greg Campbell and Bill Huber. Chair Trivette reported since the last board meeting, the WREP committee reviewed the 2018 Addendum to the Career and Technical Education Plan. The plan was reviewed for industry input and any changes that needed to be made. The committee decided the plan did not need to change and made the recommendations to the executive committee.

Also, the committee reviewed and approved Resolution Number 19-03 supporting National Apprenticeship Week. This was forwarded to the executive committee for approval and is an action item this afternoon.

Assessment and Evaluation..... Daniel Domke
Chair Domke thanked the current committee members Arth Brown III, Anthony Ladd, Ryan Andrew and previous members Suzanne McCarthy and Brenda Pacarro. He reported AWIB is required by WIOA to conduct certification reviews of the One Stop Job Centers and since the last board meeting the committee approved the affiliate One Stop Job Center certifications for the None and Kodiak Job Centers. In addition, the assessment and evaluation committee oversees the David G. Stone awards. The categories of the awards are: K-12 Instructor/Administrator of the Year; Post-Secondary Instructor/Administrator of the Year, and Employer of the Year. Between now and the next AWIB meeting, the committee will be reviewing the nomination process for awards, criteria and necessity for three awards. The committee will make recommendations to the Executive Director and will forward to the full board at the next meeting.

Legislative..... ED Dean
The legislative committee has not met since the last meeting.

Policy and Planning..... Corey Baxter
Chair Baxter thanked the following committee members Meg Nordale, and Carin (pronounced Karen) Smolin, and reported the policy and planning committee met twice since the May 2019 board meeting. The committee reviewed and approved the Policy 200-2019 AWIB Adoption of Division of Employment and Training Services (DETS) Policies for the Workforce Innovation and Opportunity Act (WIOA) and State Funded Grant Recipients.

AWIB Update..... ED Dean
Executive Director Dean reported since the last board meeting there has been a reorganization in AWIB, which moved DETS grants unit to AWIB. She also reported Commissioner Ledbetter was appointed as the chair of the Employment and Training Committee. The Employment and Training Committee develops legislative priorities for Congress and is a forum for states to share information and solutions for emerging workforce development issues.

9:30 Statewide Vocational Rehabilitation Committee Update.....Kathy Craft
Chair Bell indicated Kathy Craft is not in attendance and a written report was sent via email.

Alaska Commission on Post-Secondary Education Update.....Daniel Domke
Mr. Domke reported there has been significant budget cuts at the University. In addition, Executive Director Dean provided a presentation at the last ACPE meeting that helped define the role of the AWIB board.

9:45 DOLWD Budget Update.....Hanna Lager, Administrative Services Director
Director Lager provided an overview of the DOLWD budget. The FY2020 highlights include an Executive Brant travel reduction of fifty percent, a census support one-time increment of \$250.0 GF in Labor Market Information and the transfer of the grants unit from Division of Employment and Training Services to Alaska Workforce Investment Board.

Looking forward to FY2021, Director Lager mentioned the implementation of Human Resources and Procurement staff consolidation into the Department of Administration. A full budget implementation of the grants unit transfer to AWIB. Currently in legislation, SB66/HB 68, which is to combine Workers' Compensation and Labor Standards and Safety divisions into one Division of Worker's Safety and Compensation, and the reauthorization of TVEP distributions.

10:00 DOLWD Legislative Update.....Cathy Munoz, Deputy Commissioner
Deputy Muñoz reported on two bills that will affect the department. SB 65/HB67 will add statutory language to the Department's duties to coordinate and monitor state career and technical education programs in cooperation with the Department of Education and Early Development and the University of Alaska. HB 68/SB 66 will merge two divisions in the Department of Labor and Workforce Development. The divisions are the Workers' Compensation and Labor Standards and Safety division. Historically the divisions have worked together. The bill will increase efficiencies through a unified management structure. The bill was amended in the House with new provisions on child labor. It is in the final committee of referral, Senate Finance.

Deputy Muñoz also indicated the regulations project. Each division is tasked with streamlining operations.

10:15 DOLWD AVTEC Update.....Cathy LeCompte, AVTEC Division Director
Director LeCompte provided an update of AVTEC. She indicated AVTEC is part of DOLWD, is a postsecondary vocational technical training center since 1969, AVTEC aligns with DOLWD goals to serve Alaskans with career training and it is nationally accredited through the Council on Occupation Education.

AVTEC celebrated its 50th anniversary in September. Legislators and other staff attended the weekend celebration. Senate Bill 100 sponsored by Senator Micciche was signed by Governor Dunleavy. This bill names AVTEC Residential Hall in honor of the late Willard E. Dunham. Bev Dunham (wife of Willard Dunham) was present along with several family members.

Director LeCompte also provided an overview of the progress on the Alaska Maritime Education Consortium.

- 10:30 Break**
- 10:45 Division of Vocational Rehabilitation Update.....** Duane Mays Division Director
Jim Kreatschman provided an overview of the Pre-employment Transition Service program that is available to students with disabilities.
- 11:00 Industry and Regional Updates: Group One** (*Carin Smolin, Marcus Trivette, Meg Nordale, Ryan Andren*)
Board members provided updates from their industries and regions.
- 11:15 AWIB Grants Unit Update.....** Greg Cashen, Assistant Director, AWIB
Assistant Director Cashen indicated the grants unit was transferred to AWIB in July of 2019. The AWIB now administers the following grants: State Training and Employment Program (STEP), Alaska Construction Academy (ACA), Technical Vocational Employment Program (TVEP), Workforce Innovation and Opportunity Act (WIOA) Youth, WIOA Statewide Projects, American Apprenticeship Initiative (AAI), Apprenticeship State Expansion (ASE) and State Apprenticeship Expansion (SAE).
- 11:30 Lunch – On Your Own**
- 1:00 Public Testimony**
There were no participants for public testimony.
- 1:15 Industry and Regional Updates: Group Two** (*Arth Brown III, Peter Frank, Pauline Smith, Patrick Rose, Amy Demboski, Deborah Riddle*)
Board members provided updates from their industries and regions.
- 1:30 Division of Employment Training Services Update...** Patsy Westcott Division Director
Director Westcott reported on the division’s activities and accomplishments for program year 2018 for the following programs: Wager Peyser, Mature Alaskans Seeking Skills Training Program, Alaska Adult Education, Veterans Program, Trade and Economic Transition National Dislocated Worker Grant, National Health Emergency Dislocated Worker Grant to address the opioid crisis, and Unemployment Insurance. She also indicated the systems replacement project.
- 1:45 Discussion Items**
WIOA Alaska Combined Plan 2020..... Staff
Executive Director Dean reported the Division of Employment and Training Services, Division of Vocational Rehabilitation and Alaska Workforce Investment board are in the process of updating the WIOA State Plan, which is due in March 2020.
AWIB Policy Changes..... Corey Baxter
- 2:15 Break**
- 2:30 AWIB Grants Unit Presentation.....** AWIB Staff
The AWIB Grants Unit staff introduced themselves to the board members.

3:00 Industry and Regional Updates: Group Three (*Corey Baxter, Bruce Bustamante, Suzanne McCarthy, Gennifer Moreau-Johnson, Teri Cothren, Daniel Domke, Cheryl Edenshaw, Bert Cottle, Malyn Smith*)

Board members provided updates from their industries and regions.

3:30 Action Items

2020 AWIB Calendar..... Larry Bell
Chair Bell indicated the board will have three business meetings next year in February, June and October. It is anticipated that one of these meetings will be via video conference. The locations for the in-person meeting(s) have not been determined at this time.

MOTION to approve the 2018 AWIB calendar by Corey Baxter
Second by Daniel Domke
Discussion
Vote taken
MOTION carries

Election of Officers..... Louise Dean
Each year an election of officer will occur in which a Chair and Vice Chair are elected.
Chair: Larry Bell
Co-Chair Meg Nordale
MOTION to approve the elected officers by Corey Baxter
Second by Marcus Trivette
Discussion
Vote taken
MOTION carries

RESOLUTION 19-02 Job Center Certification..... Daniel Domke
Chair Domke introduced the Job Center Certification for the Nome and Kodiak Job Centers.
MOTION to accept RESOLUTION 19-02 by Ryan Andrews
Second by Corey Baxter
Discussion
Vote taken
MOTION carries

RESOLUTION Number 19-03 Supporting National Apprenticeship Week... Marcus Trivette
The AWIB has been a strong supporter of apprenticeship in Alaska recognizing its role in developing Alaska's workforce and in supporting opportunities for Alaskans to earn a wage while simultaneously learning valuable and marketable skills. In recent years, we have seen registered apprenticeship in Alaska expand beyond the traditional trade occupations to include sectors such as healthcare, aviation, and maritime.
MOTION to approve RESOLUTION 19-03 by Corey Baxter
Second by Ryan Andrews
Discussion
Vote taken
MOTION carries

POLICY 200-2019 AWIB Adoption of Division of Employment and Training Services (DETS) Policies for the Workforce Innovation and Opportunity Act (WIOA) and State Funded Grant Recipients.....Corey Baxter

Chair Baxter introduced the policy, which allows AWIB grants unit to adopt DETS policies.

MOTION to approve AWIB adopting DETS Policies by Carin Smolin

Second by Marcus Trivette

Discussion

Vote taken

MOTION carries

WIOA Annual Report.....Director Dean

Director Dean handed out 2018 packet drafts for all to review.

MOTION to approve WIOA Annual Report by Marcus Trivette

Second by Ryan Andrews

Discussion

Vote taken

MOTION carries

4:30 Adjourn