



Alaska Workforce Investment Board
Executive Committee
1:30 p.m. – 2:30 p.m.
January 16, 2024
907-202-7104 conference ID 511 173 315#
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MINUTES

THE VISION for the Alaska Workforce Investment Board is “building connections that put Alaskans into good jobs.”

MISSION: To provide leadership and recommend policy, direction, and accountability standards to get Alaskans into jobs.

Call to Order X Mari Selle, AWIB Chair; X Patrick Rose, Vice-Chair; X Anthony Ladd, AE Chair; X Corey Baxter; Policy and Planning Chair; X Brenda Pacarro, Former Chair

Chair Selle called the meeting to order at 1:32pm. A quorum was present.

Roll Call..... **Executive Director, Dirk Craft**

Introduction of other participants..... **Chair Selle**

Dirk Craft, Executive Director (ED)
Jeffrey Steeprow, Assistant Director (AD)
Rut Ocasio-Lopez, Program Coordinator
Xavien Phillips, Grants Coordinator
Leslie Vines, Program Coordinator
Shena Marcil, Program Coordinator
Sean Pierce, Program Coordinator
Susan Hunter, Program Coordinator
Breanna Cooper, Administrative Assistant

Approval of Agenda..... **Chair Selle**

Motion to approve the agenda by Corey Baxter
Second by Brenda Pacarro
Discussion – none
Vote taken
Motion carries

Action Item(s)..... **Chair Selle**

- **Approval of December 12, 2023, Executive Committee (ExCo) meeting minutes**
Motion to approve the December 12, 2023, ExCo meeting minutes by Corey Baxter

Second by Anthony Ladd
Discussion – committee members suggested adding more details to the committee restructuring section
Motion to approve the December 12, 2023, ExCo meeting minutes as amended by Corey Baxter
Second by Anthony Ladd
Vote taken
Motion carries

Executive Director Update..... Executive Director, Dirk Craft

ED Craft provided an update on the 5-year comprehensive plan that the Department of Labor has partnered up with the Alaska Safety Alliance and Denali Commission to draft. Together, they are forming a steering committee to help guide the plan, along with industry advisory councils to facilitate feedback from industry and workforce partners. The first draft will be completed in March and presented to the Legislature.

AWIB is also working on another workforce coalition stemming from the October 2023 convening. Discussion regarding establishing workforce industry priorities at the February 2024 meeting and inviting key partners Mike Andrews and Dan Robinson from Research & Analysis (R&A).

ED Craft also provided an update regarding the Policy & Planning (P&P) Committee traveling to Juneau. To ensure a more productive agenda, that has been pushed back to March, following the next full board meeting.

Committee members discussed the recent TVEP Audit findings and requested this be sent to all board members for review prior to the meeting in February.

Other Business

The committee discussed rolling out proposed changes to the sub-committee structure. These will be brought up to each committee for discussion prior to the February meeting. Committee members also reviewed the current process for selecting members for each sub-committee, as well as the process for lack of attendance. AWIB will focus on encouraging board members to volunteer for committees that are better suited to their interests.

Committee members reviewed agenda items for the February full board meeting. AWIB will be reviewing the TVEP Audit findings, work on finalizing the WIOA 4-year plan, establishing industry priorities, as well as determining 3-5 items to present to the Legislative in March.

Adjourn

Motion to adjourn by Patrick Rose
Second by Anthony Ladd
Vote taken
Motion carries

The meeting was adjourned at 2:03pm.

Next Executive Committee Meeting – February 13, 2024 – 1:30 p.m.