



**ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT**  
**Alaska Workforce Investment Board**  
**Executive Committee**  
**1:30 p.m. – 3:00 p.m.**  
**January 10, 2023**  
**907-202-7104 conference ID 924 716 670#**  
**MINUTES**

**THE VISION** for the Alaska Workforce Investment Board is “building connections that put Alaskans into good jobs.”

**MISSION:** To provide leadership and recommend policy, direction, and accountability standards to get Alaskans into jobs.

**Call to Order** \_\_\_\_ Brenda Pacarro, AWIB Chair;  X  Mari Selle, Vice-Chair; \_\_\_\_ Marcus Trivette, WREP Chair; \_\_, Brenda Pacarro, Legislative Chair;  X  Anthony Ladd, AE Chair;  X  Corey Baxter; Policy and Planning Chair

The meeting was called to order at 1:34 p.m.

**Grants Administrator Rut Ocasio-Lopez** called roll; a quorum was present.

**Introduction of other participants..... Vice Chair Selle**  
 Greg Cashen, Assistant Director  
 Anne Velardi, Program Coordinator  
 Rut Ocasio-Lopez, Grants Administrator  
 Xavien Phillips, Program Coordinator  
 Shane Bannarbie, Program Coordinator  
 Jonathan Thompson, Grants Administrator  
 Leslie Vines, Program Coordinator  
 Shena Marcil, Project Assistant  
 Christina Young, Administrative Assistant

**Approval of Agenda..... Vice Chair Selle**  
 Motion to approve by – Corey Baxter  
 Second by – Anthony Ladd  
 Discussion – None  
 Opposition – None  
 Motion carries

**Action Item(s)..... Vice Chair Selle**

- Approval of October 11, 2022 AWIB executive committee meeting minutes

Motion to approve by – Corey Baxter  
 Second by – Anthony Ladd  
 Discussion – None

Opposition – None  
Motion carries

- Approval of Workforce Innovation Opportunity Act (WIOA) Youth Program Request for Grant Application (RGA)

Motion to approve by – Anthony Ladd

Second by – Corey Baxter

Discussion – Shane provided details regarding application opening and closing dates as well as a change to the annual training conference.

Opposition – None

Motion carries

- Approval of Technical Vocational Education Program (TVEP) Report

Motion to approve by – Corey Baxter

Second by – Anthony Ladd

Discussion – Assistant Director Cashen provided an update regarding the annual legislative requirement of this report.

Opposition – None

Motion carries

- Approval of State Training Employment Program (STEP) Request for Grant Application (RGA)

Motion to approve by – Anthony Ladd

Second by – Corey Baxter

Discussion – the history of the monetary cap for STEP participants was discussed, as well as the pros and cons of potentially raising the cap in the future.

Opposition – None

Motion carries

The committee discussed the recommendation by the Policy and Planning Committee to increase the monetary cap for STEP. After soliciting recommendations from the AWIB staff and weighing the current impacts of inflation, the committee has requested additional data be collected and presented before any decisions are made.

Motion to table request to increase the cost per participant by – Anthony Ladd

Second by – Corey Baxter

Discussion – None

Opposition – None

Motion carries

**Discussion Item(s)**

**AWIB Grants Unit/Apprenticeship Update..... Anne Velardi/Greg Cashen**

Assistant Director Cashen provided a brief update on the status of the Request for Grant Application (RGA) process for STEP and WIOAY. Anne Velardi gave a brief update on the apprenticeship grants, all of which are trending positively. She also informed them of technical assistance plans for grantees and an upcoming federal technical assistance.

**AWIB Update..... Rut Ocasio-Lopez**

Rut Ocasio-Lopez provided an AWIB update, including the submission of a nomination application for the Youth Systems Building Academy. If selected, AWIB would receive USDOL technical assistance for improving services to youth, especially in underserved populations, and aligning partners. AWIB staff are also working with Boards and Commissions to fill empty AWIB seats. AWIB staff will begin assigning current and new board members to committees.

**February 22-23, 2023 AWIB Meeting..... Rut Ocasio-Lopez**

Rut Ocasio-Lopez provided the committee with the details for the upcoming AWIB meeting. The committee agreed to a public testimony time of 11:30 a.m. on February 22, 2023.

**Other Business**

None

**Adjourn**

Motion to adjourn by – Corey Baxter

Second by – Anthony Ladd

Discussion – None

Opposition – None

Motion carries

**Adjourn at 2:15pm**

**Next Executive Committee Meeting – February 14, 2023**