



Alaska Workforce Investment Board

Executive Committee

1:30 p.m. – 2:30 p.m.

December 12, 2023

907-202-7104 conference ID 511 173 315#

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MINUTES

THE VISION for the Alaska Workforce Investment Board is “building connections that put Alaskans into good jobs.”

MISSION: To provide leadership and recommend policy, direction, and accountability standards to get Alaskans into jobs.

Call to Order X Mari Selle, AWIB Chair; X Patrick Rose, Vice-Chair; X Anthony Ladd, AE Chair; X Corey Baxter; Policy and Planning Chair; Brenda Pacarro, Former Chair

Chair Selle called the meeting to order at 1:33pm. A quorum was present.

Roll Call..... **Xavien Phillips**

Introduction of other participants..... **Chair Selle**
Dirk Craft, Executive Director
Xavien Phillips, Grants Administrator
Breanna Cooper, Administrative Assistant

Approval of Agenda..... **Chair Selle**
Motion to approve the agenda by Patrick Rose
Second Anthony Ladd
Discussion – none
Vote taken
Motion carries

Action Item(s)..... **Chair Selle**

- **Approval of November 14, 2023, AWIB Executive Committee (ExCo) meeting minutes**
Motion to approve the November 14, 2023, AWIB ExCo meeting minutes by Anthony Ladd
Second by Patrick Rose
Discussion – none
Vote taken
Motion carries



- **Approval of November 1, 2023, AWIB full board meeting minutes**
Motion to approve the November 1, 2023, AWIB full board meeting minutes by Patrick Rose
Second by Anthony Ladd
Discussion – Committee members discussed corrections to be made.
Motion to approve the November 1, 2023, AWIB full board meeting minutes as amended by Patrick Rose
Second by Anthony Ladd
Vote taken
Motion carries
- **Approval of Technical Vocational Education Program (TVEP) Report**
Motion to approve the TVEP Annual Report to be reviewed by the Commissioner by Anthony Ladd
Second by Patrick Rose
Discussion – none
Vote taken
Motion carries
- **Approval of State Training Employment Program (STEP) Request for Grant Application (RGA)**
Motion to approve the STEP RGA to be reviewed by the Commissioner by Anthony Ladd
Second by Patrick Rose
Discussion – Committee members discussed minor changes made to the RGA.
Vote taken
Motion carries
- **Approval of Workforce Innovation Opportunity Act (WIOA) Youth Program RGA**
Chair Selle suspended the order of the agenda to allow committee members more time to review the WIOA Youth Program RGA.

Executive Director Update..... Executive Director, Dirk Craft
ED Craft provided an update regarding AWIB’s efforts to address workforce development and training opportunities for Alaska’s youth. The Department of Labor (DOL) is working with the Alaska Safety Alliance and Denali Commission on building an Industry Advisory Council. ED Craft stressed the importance of having a few board members involved in these discussions.

ED Craft also provided an update on AWIB’s involvement with the Climate Ready Workforce with National Oceanic and Atmospheric Administration (NOAA).

- **Approval of Workforce Innovation Opportunity Act (WIOA) Youth Program RGA**
Motion to approve the WIOA Youth Program RGA to be reviewed by the Commissioner by Patrick Rose
Second by Anthony Ladd



Discussion – AWIB staff and committee members discussed minor adjustments that were made to this year’s report as well as possible changes moving forward.

Vote taken

Motion carries

Other Business

- AWIB staff and committee members considered restructuring the current sub-committees to make them more effective. The possibility of adding a sub-committee focused on youth concerns was also discussed. Committee members reviewed ways that AWIB can meet the needs of Alaskans in all communities across the state.
 - The Assessments & Evaluation (A&E) committee will provide oversight of AWIB’s grant programs, including reviewing grant proposals and making recommendations regarding the allocation of funding.
 - The Policy & Planning (P&P) committee will be the overall driver implementing Alaska’s workforce plans including managing policy recommendations and reviewing reports.
 - The Legislative Committee will convene as needed to bring issues to the legislature.
 - The Workforce Readiness and Employment Placement (WREP) committee will meet with workforce partners across the six major economic regions in the state to allow AWIB a broader view of challenges being faced across the state.

Adjourn

Motion to adjourn by Patrick Rose

Second by Anthony Ladd

Discussion – none

Vote taken

Motion carries

The meeting was adjourned at 2:29 p.m.

Next Executive Committee Meeting – January 9, 2024 – 1:30 p.m.