



EXCLUSIONS REPORT PROCEDURE: EMPLOYMENT RELATED TO TRAINING RESPONSE RATE

The percent of participants employed during the second quarter after exit where it's known whether the employment is related to the training received. Note that this metric doesn't measure whether or not the employment was related to training, it simply measures whether we know how the participant is employed.

Co-enrolled individuals will be reported for each Title I program they're enrolled in.

[Data Validation Requirement](#)

Each month AWIB leadership is provided with data demonstrating the progress of Alaskans engaging in employment and/or training activities. This data is monitored to assess the effectiveness of the statewide systems involving WIOA funding.

WHO

The WIOA Youth Program Coordinator or designee will review the AKJobs documentation of each participant to **assess** **if** additional information is needed.

STEPS

Upon receipt of the Exclusion Report for their office, the WIOAY grantee will review AKJobs and the participant's hard file to determine appropriate actions, **if warranted**. All appropriate actions will be noted in the "finding" column of the report and returned to the WIOA Youth Program Coordinator, **with** the Monthly Progress Report for the following month.

Reasons for failure:

1. Quarterly follow-up reviews were not conducted with the participant.
2. No information is entered in AlaskaJobs for the second quarter after exit Follow-up Employment Information, specifically, the "Is this considered Training Related Employment?" question in the Add/Edit Employer window.
3. Although occupation codes are imported with wage data when available, this information is not used by AlaskaJobs to determine whether the employment was related to training.

Possible corrective actions:

- ✓ During second quarter after exit follow-up, complete the Employer information, including the "Is this considered Training Related Employment?" question.