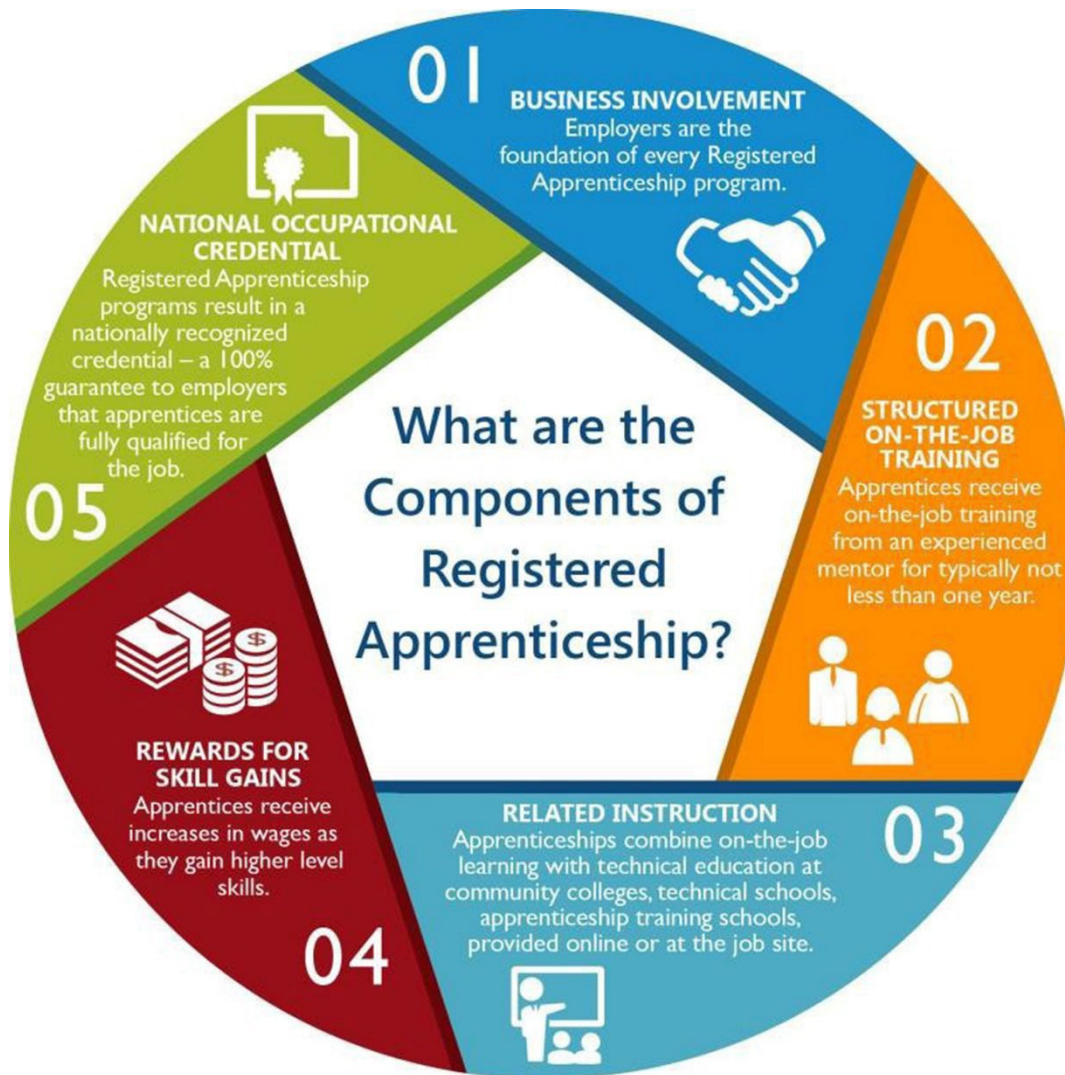


Developing a Registered Apprenticeship Program

Explore. Partner. Build. Register. Launch.



At no cost to your organization, a Regional Business Specialist will work with you and other partners to:

- Explain the registered apprenticeship-training model.
- Identify existing models for your occupations of interest.
- Connect you with appropriate resources to assist with your program.
- Connect you with experts to draw up your Standards and Training & Education outline based upon your input.
- Assist you with program updates as your workforce needs evolve.

To locate your nearest job center, go to [Alaska Job Center Network](#)



**ALASKA DEPARTMENT OF LABOR
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Creating a strong Alaska workforce

About the National Apprenticeship System

The national system of registered apprenticeship was originally created by the National Apprenticeship Act, or Fitzgerald Act, in 1937 to develop labor standards, safeguard the welfare of apprentices, and work with states. It is administered by the U.S. Department of Labor. The measure established national certification standards for apprenticeship programs that have opened pathways to high-quality jobs for the last 80 years.

The United States Department of Labor's Office of Apprenticeship, in conjunction with State Apprenticeship Agencies, is responsible for "registering apprenticeship programs that meet federal and state standards, issuing Certificates of Completion to apprentices, encouraging the development of new programs, protecting the safety of and welfare of apprentices, and assuring that all programs provide high-quality training to their apprentices."

What Is Apprenticeship?

Apprenticeship is an industry-driven model that is a proven workforce solution for businesses to recruit, train, and retain highly-skilled workers. The apprenticeship model allows businesses to customize their training for employees, resulting in a workforce that is fully proficient and trained to their specifications. Businesses that use apprenticeship reduce worker turnover, increase productivity and improve the bottom line.

Apprenticeship programs vary in length, with apprentices receiving a mix of structured on-the-job work experience with an employer as well as relevant academic and technical instruction, often through partnerships with local two- and four-year colleges, organized labor, or other training partners. At the heart of successful apprenticeship programs are robust public-private partnerships that bring together a mix of organizations including businesses, employer and industry associations, education providers, labor-management groups, state and local workforce development agencies, workforce investment boards, community groups, and economic development organizations.

Steps to becoming a part of the Apprenticeship Network

1. **Explore:**

Explore how apprenticeship can meet your needs for a highly skilled workforce. Apprenticeship is a flexible training strategy that can be customized to meet the needs of every business. Over 150,000 businesses have integrated the apprenticeship model into their talent development strategy.

2. **Partner:**

Partner with key organizations in your area to develop an apprenticeship program. Sponsors of apprenticeship programs often work with other businesses, industry associations, the public workforce system, education partners, and state or federal apprenticeship offices to build successful programs.

3. **Build:**

Design your program using the five core components of an apprenticeship

4. **Register:**

Work with an apprenticeship consultant or partner, to determine if your program meets national standards for registration with the U.S. Department of Labor and/or State Apprenticeship Agency to access many benefits – both for your business and for the apprentices. Businesses with Registered Apprenticeship programs gain access to a nationwide network of expertise and support at no cost, qualify for tax credits and leverage funding and other resources from federal programs.

5. **Launch:**

Launch your apprenticeship program in collaboration with your partner organizations, through marketing and outreach to recruit qualified candidates for the program

For more information on these steps, visit "A Quick-Start Toolkit: Building Registered Apprenticeship Programs" at http://www.doleta.gov/oa/employers/apprenticeship_toolkit.pdf.

"Putting Alaskans to Work"