



Alaska Workforce Investment Board
A&E Committee Meeting
January 24, 2024
3:00 p.m. – 4:30 p.m.
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907-202-7104 conference ID 902 733 730#

MINUTES

Call to Order \_\_\_X\_\_\_ Anthony Ladd, Chair; \_\_\_X\_\_\_ Trish Zugg; \_\_\_\_\_ Ryan Andrew;
\_\_\_\_\_ Peter Frank; \_\_\_X\_\_\_ Christine Marasigan

Chair Ladd called the meeting to order at 3:09 p.m. A quorum was not present. Christine Marasigan joined the call at 3:13 p.m. and a quorum was present.

Introduction of other participants..... Chair Ladd

- Mari Selle, AWIB Chair
Dirk Craft, Executive Director (ED)
Jeffrey Steeprow, Assistant Director (AD)
Rut Ocasio-Lopez, Program Coordinator
Xavien Phillips, Grants Administrator
Breanna Cooper, Administrative Assistant

Approval of Agenda..... Chair Ladd

Motion to approve the agenda by Christine Marasigan
Second by Trish Zugg
Discussion – none
Vote taken
Motion carries

Action Item(s)..... Chair Ladd

- Approval of November 30, 2023, committee meeting minutes
Motion to approve the November 30, 2023, committee meeting by Christine Marasigan
Second by Trish Zugg
Discussion – none
Vote taken
Motion carries

Discussion Items..... Chair Ladd

AD Steeprow provided an overview of the committee restructuring draft. AWIB committees are locked in by Alaska Statute, but adjustments can be made to the current committees to allow AWIB to have a bigger impact across the state.

Chair Selle provided additional clarification and echoed the importance of having more board members involved in the grant review process. Committee members also discussed



the possibility of allowing members to choose the committees they serve on, serving on more than one committee, or having alternates. Report templates were also suggested for the subcommittees to be able to provide more meaningful feedback to the board at quarterly meetings.

- The Assessment & Evaluation (A&E) Committee will review AWIB’s various programs in-depth at each meeting. At least one A&E committee member will sit on the panel to review grant proposals and make recommendations regarding the allocation of funding.
- The Policy & Planning (P&P) Committee will look at AWIB’s goals and set focus areas for policy education; review all workforce plans and any information coming from the Legislature that may affect AWIB. Will facilitate the priority list for the February full board meeting. This committee will handle work for the Legislative Work Committee.
- The Workforce Readiness and Employment Placement (WREP) Committee will meet with workforce partners across the six major economic regions in Alaska to have a grasp on challenges being faced across the state.

Committee members also discussed the recent TVEP Audit and how the program differs from other programs that AWIB reviews, such as STEP and WIOA. The Audit will be presented to the Legislature and once they have made their determinations, AWIB will proceed from there.

**Other Business..... Chair Ladd**

The committee did not have any other business to discuss.

**Adjourn**

Motion to adjourn by Christine Marasigan  
Second by Trish Zugg  
Motion carries

The meeting was adjourned at 4:07 p.m.

**Next meeting – March 21, 2024, 3:00 p.m.**