Alaska Workforce Investment Board
Assessment and Evaluation Committee
January 21, 2021
3:00 –4:30 PM
1-888-354-0094 conference ID 4461969111#

MINUTES

Call to Order  _X___ Anthony Ladd, Chair; __x__ Arth Brown;  __x___Ryan Andrew;  ____ Peter Frank;

Meeting was called to order at 3:09 PM

Introduction of other participants
Xavien Phillips, Grant Staff
Rut Ocasio Lopez, Grant Staff
Mary Rowland, Grant Staff

Staff called roll, a quorum was present

Approval of Agenda
MOTION to approve agenda by Ryan Andrew
Seconded by Arth Brown but with edit of the title from Workforce Readiness
Discussion
Vote taken
Motion carries

Approval of September 17, 2020 Meeting Minutes
MOTION to approve minutes by Ryan Andrew
Seconded by Arth Brown
Discussion
Vote taken
Motion carries

Discussion Items:

- Assessment committee duties/Training and Employment Notice 13-20
  Advancing a One Workforce Vision and Strategy
  - Anthony Ladd found the discussion items interesting and is excited to see what comes out it. He indicated it seemed like a one stop shop for services. He stated they have until September 21, 2021 to come up with a plan.
Is the Assessment & Evaluation Team following the by-laws for Customer Service Satisfaction?

- Ryan Andrew stated he feels the team has room for improvement in the duties. After reading the description, he doesn’t feel this has been the focus the past few years. We only meet a few times a year. What impact are we hoping to achieve?
- Arth stated that it does not feel like that has been the focus for the past two years.
- Anthony Ladd agrees with both Ryan and Arth. The team is unsure what they are evaluating but want to do more.
- Anthony asked if a shorter version of the By-Laws.
- Anthony asked if they wanted to go over the by-laws, or do they have an understanding of it?
- Ryan thought the team had a good understanding, but asked what the team could do to further the goals of the Workforce vision?
- Arth stated we are extremely lucky we have our employment and training programs. Looking at the bylaws and listening to the team, one of the things I’ve said before is the biggest concern is we used to have a greater presence job center outreach in rural communities. Due to circumstances, those centers have been closed. He’s always felt the villages are underserved. He feels the job centers can do some outreach in these areas to provide some cross training. Are we delivering an equal product to our workforce across the state? That’s what we need to measure. Is there a way of the committee to identify what sources are available so we know what can be used to gage the customer satisfaction?
- Ryan told Anthony that if he needs any help with anything, he would be available.
- Arth Brown concurred.

- Chair Ladd asked if there was any new business?
- Rut reminded the group the board meeting is February 25, 2021.

Adjournment
MOTION to adjourn by Ryan
Seconded by Arth
Vote taken
MOTION carries

Meeting adjourned at 3:31PM

Next meeting – March 18, 2021 at 3:00 PM