

Alaska Workforce Investment Board

October 25, 2017

Meeting Documents



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

Alaska Workforce Investment Board (AWIB) Meeting

DRAFT

October 25, 2017

Video Conference Locations

Department of Labor and Workforce Development
3301 Eagle Street, Room 305, Anchorage

Department of Labor and Workforce Development
675 7th Avenue, Station M, Fairbanks

Department of Labor and Workforce Development
1111 W. 8th Avenue, Room 308, Juneau

Teleconference Number 1-888-354-0094 Conference ID 4461969111

Wednesday, October 25, 2017

8:30 Introduction

- Call to Order... AWIB Chair Larry Bell
Roll Call... AWIB Executive Director Allison Biastock
Welcome ... Chair Larry Bell
Agenda Approval... Chair Larry Bell
Welcome ... DOLWD Commissioner Heidi Drygas

8:45 DOLWD Budget Update ... Paloma Harbour, Administrative Services Director

9:00 DOLWD Legislative Update ... Heather Beaty, Special Assistant

9:15 DOLWD AVTEC Update ... Cathy LeCompte, AVTEC Division Director

9:30 DOLWD Div. of Vocational Rehabilitation Update ... John Cannon, DVR Director

9:45 DOLWD Div. of Employment Training Services Update ... Ed Flanagan, DETS Director

10:15 Break

10:30 DOLWD Research and Analysis Economic Update

Jobs Lost, and Looking for Light at the End of the Tunnel. Dan Robinson, R&A Director
What Does the Current Economy Mean for Future Job Opportunities..... Neil Fried, Economist

11:15 Committee Reports ... Committee Chairs

Executive ... Larry Bell

Legislative ... Kevin Pomeroy



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Policy and Planning..... Corey Baxter
Assessment and Evaluation Doug Tansy
Workforce Readiness & Employment Placement Marcus Trivette

11:30 Lunch – On Your Own

1:00 Public Testimony

1:15 Statewide Vocational Rehabilitation Committee Update..... Kathy Craft
Alaska Commission on Post-Secondary Education Update..... Kurt Kuhne

1:30 Discussion Items

Barriers to Employment Marcus Trivette
David G. Stone Awards Doug Tansy
Election of Officers Allison Biastock/Louise Dean
TVEP Reporting Requirements Review..... Larry Bell/Allison Biastock
Career and Technical Education Plan Addendum Allison Biastock

2:30 Action Items

RESOLUTION 17 –05 65 by 2025 Initiative..... Corey Baxter
RESOLUTION 17 –06 Supporting Registered Apprenticeship Doug Tansy
RESOLUTION 17 –07 Memorandum of Understanding, Alaska Job Centers..... Doug Tansy
2018 AWIB Calendar Larry Bell

3:30 Break

3:45 Regional and Industry Updates from all AWIB members

4:30 Adjourn



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

Alaska Workforce Investment Board

Name		Address	Phone	Fax	E-mail
1. Lt. Governor Byron Mallott	Lieutenant Governor State of Alaska	P.O. Box 110015 Juneau, AK 99811-0015	465-3520 269-7460	465-5400 269-0263	byron.mallott@alaska.gov
Lt. Governor's Designee: Gerad Godfrey	Lt Governor's Office State of Alaska	550 W 7 th Ave Anchorage, AK 99501	269-7450	269-0263	gerad.godfrey@alaska.gov
2. Commissioner Heidi Drygas	Dept. of Labor & Workforce Development	P.O. Box 111149 Anchorage, AK 99501	465-2700	465-2784	heidi.drygas@alaska.gov
DOLWD Designee: Greg Cashen	Dept. of Labor & Workforce Development	P.O. Box 111149 Juneau, AK 99802-1149	465-2700	465-2784	greg.cashen@alaska.gov
3. Commissioner Dr. Michael Johnson	Dept. of Education & Early Development	P.O. Box 110500 Juneau, AK 99811-0500	465-2800	465-3452	deed.commissioner@alaska.gov
DEED Designee: Deborah Riddle	Dept. of Education & Early Development	P.O. Box 110500 Juneau, AK 99811-0500	465-2892	465-4156	deborah.riddle@alaska.gov
4. Commissioner Valerie Davidson	Dept. of Health & Social Services	P.O. Box 240249 Anchorage, AK 99524- 0249	269-7800		valerie.davidson@alaska.gov
DHSS Designee: Karen Forrest	Dept. of Health & Social Services	P.O. Box 1100635 Juneau, AK 99811-0635	465-1610		karen.forrest@alaska.gov
5. Commissioner Chris Hladick	Dept. of Commerce, Com & Economic Development	P.O. Box 110804 Juneau, AK 99811-0804	465-5459		chris.hladick@alaska.gov
DCCED Designee: Brittney Cioni-Haywood	Dept. of Commerce, Com. & Economic Development	PO Box 34159 Juneau, AK 99803-4159	465-2510		brittney.cioni- haywood@alaska.gov
6. University of Alaska Rep Fred Villa, 10/13/17	Workforce Programs	P.O. Box 755200 Fairbanks, AK 99775	450-8008 450-8002	450-8012	fred.villa@alaska.edu
7. Cheryl Edenshaw Post Sec Ed/Voc/Ind, 10/13/17	Alaska Technical Center	P.O. Box 571 Kotzebue, AK 99752	442-1501 442-3720		cedenshaw@nwarctic.org
8. Carin Smolin Sec Voc Ed, 10/13/17	Juneau School District	515 Laurel Drive Douglas, AK 99824	364-3794 321-2337		carin.smolin@juneauschools.org
9. Daniel Domke Public Education, 10/13/20	Fairbanks North Star Borough School District	3900 University Ave. Fairbanks, AK 99709	590-9049 H 452-2000 W x11537		daniel.domke@k12northstar.org
10. David Alexander Adult Basic Ed, 10/13/19	Nine Star Education and Employment Services	16452 Noble Point Drive Anchorage, AK 99516	339-0810 301-4888	279-3299	davida@ninestar.com
11. Kathy Craft Prof Dev Disabilities, 10/13/20	Alaska Health Workforce Coalition	1116 Pickering Drive Fairbanks, AK 99709	388-9417		kcrafft@alaska.edu
12. Mike Tucker Native E/T Org, 10/13/19	Knik Tribe	4205 Charing Cross Circle Anchorage, AK 99504	529-5650		mtucker@kniktribe.org
13. Brenda Paccaro Business/Industry, 10/13/17	Calista Corporation	5015 Business Park Blvd. Ste..3000 Anchorage, AK 99503	275-2818		bpaccarro@calistacorp.org
14. Larry Bell, Chair Business/Industry, 10/13/17	Nat. Electrical Contractors Assn. NECA	712 W. 36 th Avenue Anchorage, AK 99503	561-1958 244-4166		larry@alaskaneca.org
15. Tabitha Gregory Business/Industry, 10/13/20	Copper Valley Telecom	P.O. Box 15140 Valdez, AK 99689	255-8517 H 835-7763 W		chalet@valdezak.net
16. Meg Nordale Business/Industry, 10/13/20	GHEMM Company, Inc.	3861 Schacht St. Fairbanks, AK 99701	474-0499 H 452-5191 W 460-1069 C		meg@ghemm.com
17. Corey Hester Private Sector, 10/13/20	Alaska Airmen's Association	3126 Cottonwood St. Anchorage, AK 99508	744-6322		corey.hester@alaskaairmen.org
18. Kurt Kuhne Private Sector, 10/13/19		1202 Seward Avenue Sitka, AK 99835	545-0123		kuhneklanak@gmail.com
19. William Huber Veteran, 10/13/19	Aleut Management Services	8481 Berry Patch Drive Anchorage, AK 99502	268-8811		Whuber2@icloud.com
20. Marcus Trivette Private Sector, 10/13/19	Brice, Inc.	P.O. Box 61202 Fairbanks, AK 99706	452-2512 978-3025		marcust@briceinc.com
21. Bruce Bustamante Private Sector, 10/13/20	Anchorage Chamber of Commerce	1016 W. 6 th Ave. Ste. 301 Anchorage, AK 99501	272-2401 351-0185		bruce@anchoragechamber.org
22. Kevin Pomeroy Organized Labor, 10/13/20	Laborers Union Local 942 (retired)	970 Gold Mine Trail Fairbanks, AK 99712	322-0942		alaska.heavyweight@gmail.com
23. Corey Baxter Organized Labor, 10/13/20	International Union of Operating Engineers 302	9309 Glacier Hwy Bldg A Ste 105 Juneau, AK 99801	586-3850 321-4271	463-5464	cbaxter@iuoe302.org
24. Doug Tansy Organized Labor, 10/13/18	International Brotherhood of Electrical Workers Local 1547	P.O. Box 10126 Fairbanks, AK 99710	456-4248 590-4663		dtansy@ibew1547.org
25. Gary Dixon Organized Labor, 10/13/18	Alaska Teamsters	520 East 34 th Ave Anchorage, AK 99503	751-8591 250-0027		gdixon@akteamsters.com

Alaska Workforce Investment Board

October 25, 2017

DOLWD UPDATES

Legislative Update

October 2017 AWIB Meeting



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**



Welcome Tally Teal

DOLWD Legislative Liaison

- Worked in the Alaska State House for Representative Sam Kito III
- Committee Aide for (H) L&C
- Familiar with department & DOLWD legislation
- Works year round in Juneau DOLWD office



2017 Legislative Sessions

- **Session convened January 17, extended past 90-day statutory deadline, and adjourned May 17**
 - Did not pass operating budget, capital budget, or revenue measures
- **1st Special Session May 18-June 16**
 - Did not pass operating budget, capital budget, or revenue measures
- **2nd Special Session June 16-July 15**
 - Passed operating budget



2017 Legislative Sessions

- **3rd Special Session July 25**
 - Passed capital budget
- **4th Special Session convened October 23**
 - Considering crime bill and wage tax proposal



DOLWD Legislation

HB 141 TVEP Reauthorization

- Sponsored by Rep. Fansler
- Extends the Alaska Technical Vocational Education Program through June 30, 2020
- Passed the House & Senate; signed by Governor
- Thank you to AWIB members for testifying in legislative hearings, and for passing Resolution 16-05 in support of TVEP reauthorization



DOLWD Legislation

HB 69/SB 29 AWCAC Repeal

- Repeals the Alaska Workers' Compensation Appeals Commission
- Cases would be heard by superior court instead
- HB 69 passed House unanimously
- Currently in (S) JUD, then (S) FIN



DOLWD Legislation

HB 79/SB 40 Workers' Comp. Efficiencies

- Proposes efficiencies to workers' compensation system
 - Speeds up dispute resolution & delivery of medical care to injured workers
 - Simplifies settlement agreements
 - Streamlines civil penalty process
- Combats workers' compensation fraud
 - Clarifies the definition of “independent contractor” to provide a level playing field for employers and fairness to workers
- Reduces DOLWD administrative costs



DOLWD Legislation

HB 79/SB 40 Workers' Comp. Efficiencies

- HB 79 passed (H) L&C, (H) JUD
 - Awaits hearing in (H) FIN
- SB 40 heard and held by (S) L&C, (S) FIN next
- Supported by:
 - National Federation of Independent Businesses
 - Alaska Trucking Association
 - Alaska State Home Building Association
 - American Insurance Association
 - National Association of Mutual Insurance Companies
 - Property Casualty Insurers of America
 - Griffard Steel, Inc.
 - Whalen Construction



DOLWD Legislation

HB 114 Boiler/Pressure Vessel Reports

- Sponsored by (H) L&C
- DOLWD staff spend hundreds of hours each year doing manual data entry due to inspectors not utilizing the online system to submit reports
- Increases efficiency and reduces government costs
 - Establishes a \$10 fee for each boiler and pressure vessel inspection report that is filed without using online system
 - Reduces the time for submitting reports from 30 to 15 days following an inspection
- HB 114 passed House and awaits a hearing in (S) L&C



DOLWD Legislation

HB 121 AKOSH Civil Penalties

- Sponsored by (H) L&C
- Brings the Alaska Occupational Safety and Health (AKOSH) state plan into compliance with federal requirements
 - Adjusts civil penalties for inflation & allows DOWLD to adjust penalties by regulation
 - Caps maximum penalties to corresponding federal maximum penalty
- HB 121 necessary to maintain the AKOSH state plan and more than \$2 million in yearly federal grant funds
- HB 121 passed House and awaits a hearing in (S) L&C



DOLWD Legislation

HB 142 UI Maximum Weekly Benefit

- Sponsored by Rep. Tuck
- Increases the maximum weekly benefit amount (MWBA) under the unemployment insurance (UI) program from \$370 to \$510
 - Has not been increased since 2009
 - Current MWBA only 36% of the average weekly wage in AK; \$510 represents 50% replacement of average weekly wage
- Passed (H) L&C, heard and held in (H) FIN
- Thank you to AWIB members for passing resolution 17-03 in support of increasing the UI MWBA



2018 Legislative Session

- Convenes January 16, 2018
- Scheduled to adjourn (90 days) on April 15
- DOLWD will continue working to advance its legislation
- Budget cuts and fiscal plan likely to dominate agenda again



Heather.Beaty@alaska.gov

907-269-3569



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

Alaska Vocational Technical Center

ANNUAL REPORT FY17 & NEXT STEPS

Prepared for the Alaska Workforce
Investment Board
Cathy LeCompte, Director
October 25, 2017

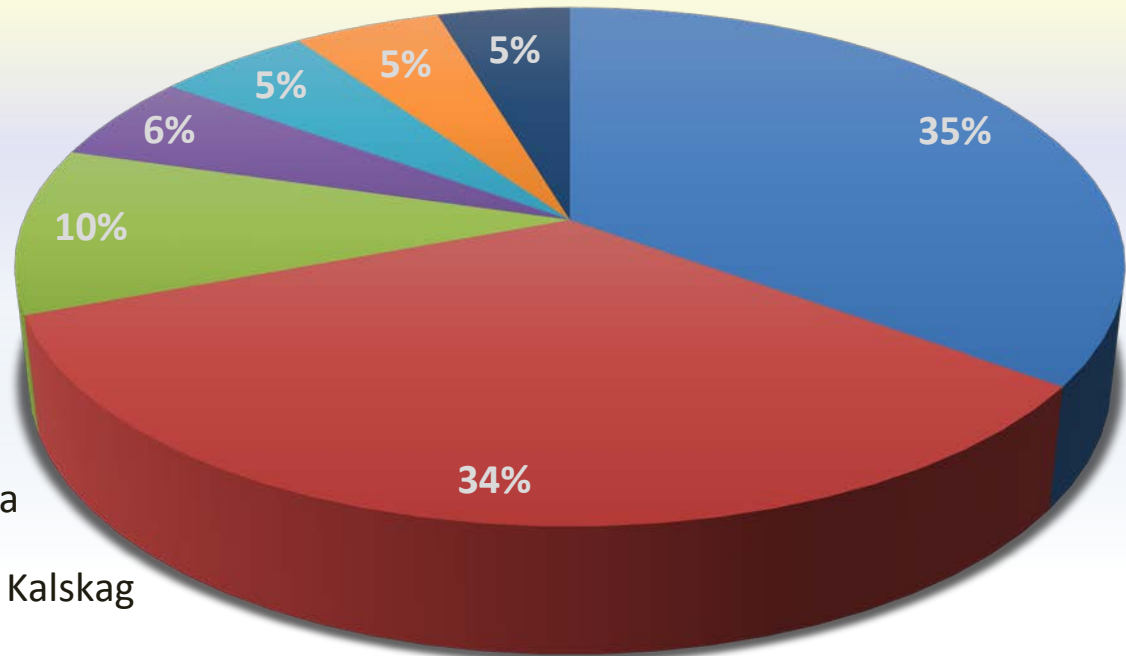
ANNUAL REPORT

Serving a Statewide Mission



Serving a Statewide Mission

Students BY Region FY12 - FY16 Unduplicated

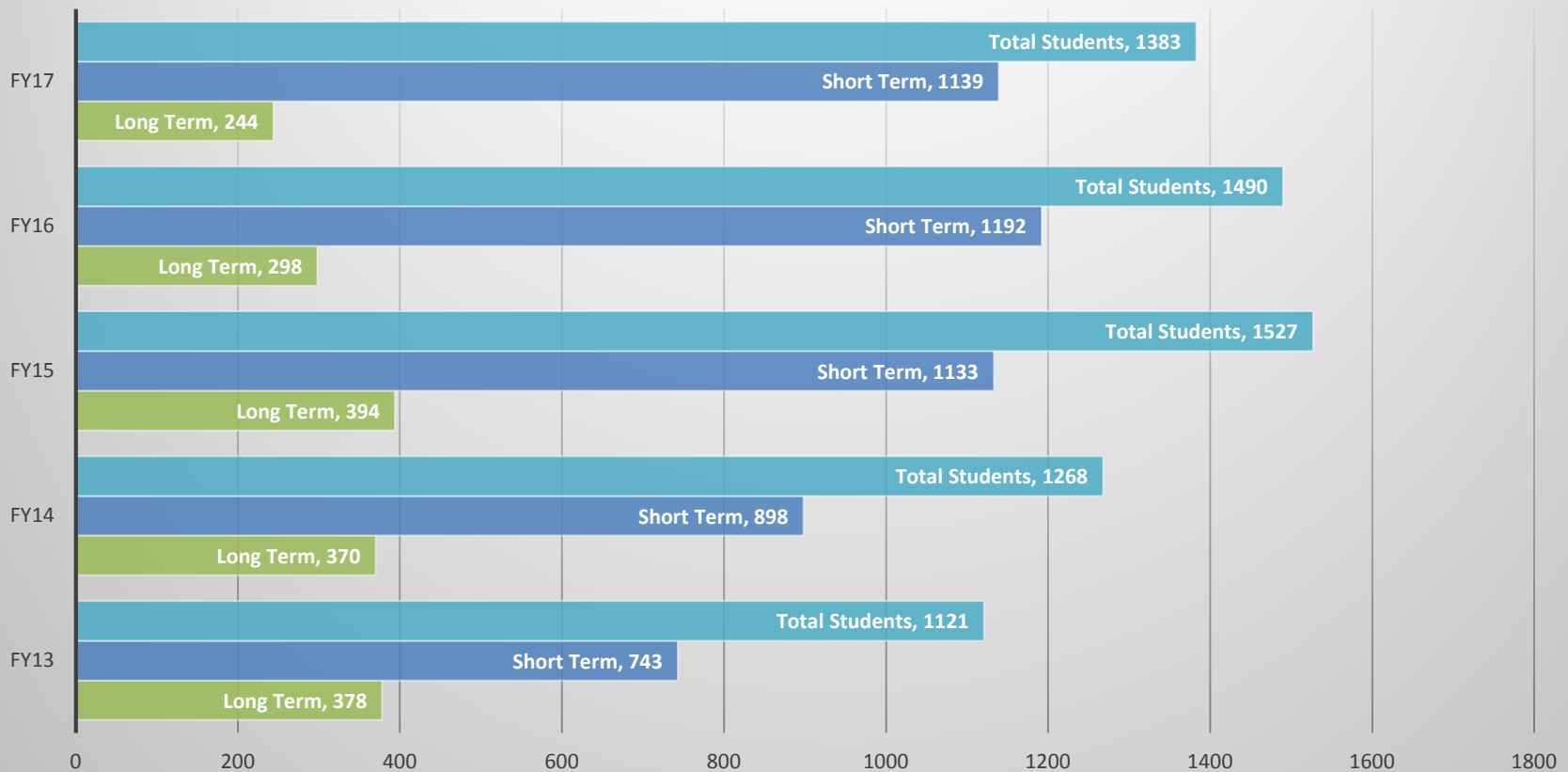


- Anchorage, Mat-Su
- SCTRL- Kodiak, Kenai Peninsula
- SW- Bethel, Emmonak, Aniak, Kalskag
- SE- Juneau, Sitka, Ketchikan, Haines
- NW- Nome, Kotzebue, Unalakleet
- CTRL- Fairbanks, Barrow, Tok, Ft. Yuk
- Unknown/Outside Alaska

Unduplicated Student Count

Long Term - Short Term Totals

FY12 - FY17 (as of 5/15/17)



Demographics

- Greater than 48% of AVTEC students are Alaska Native
- Majority of students are male >86%
- 18-24 year old students about the same in count but different in preparation

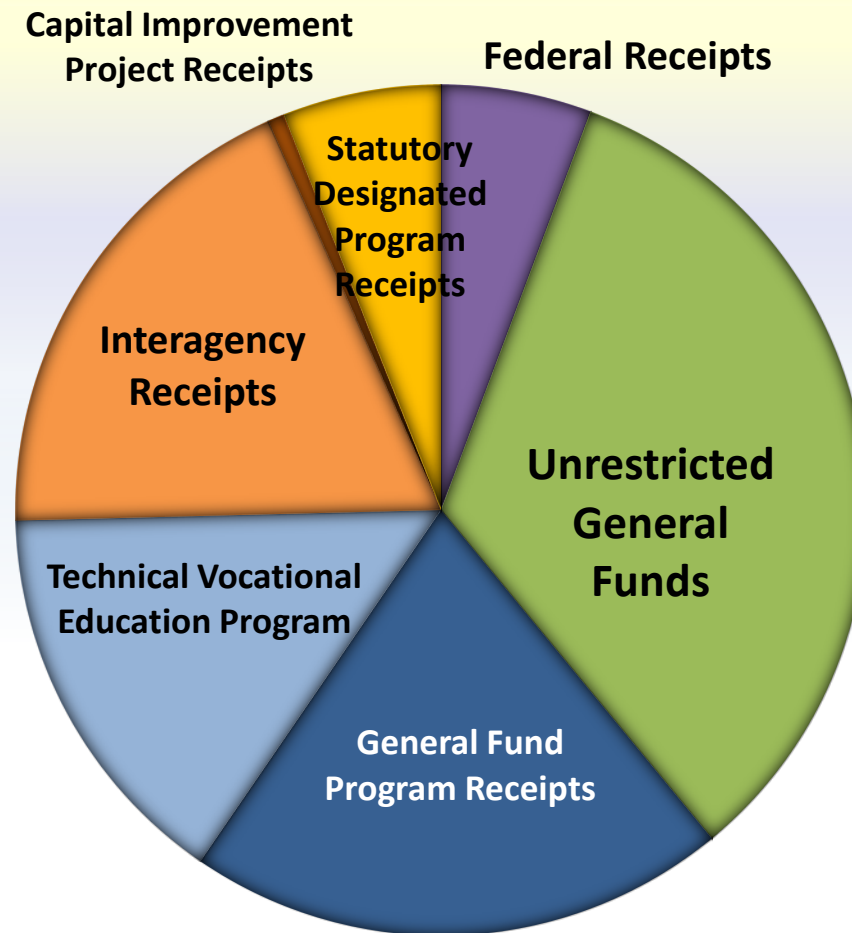


AVTEC Budget Changes

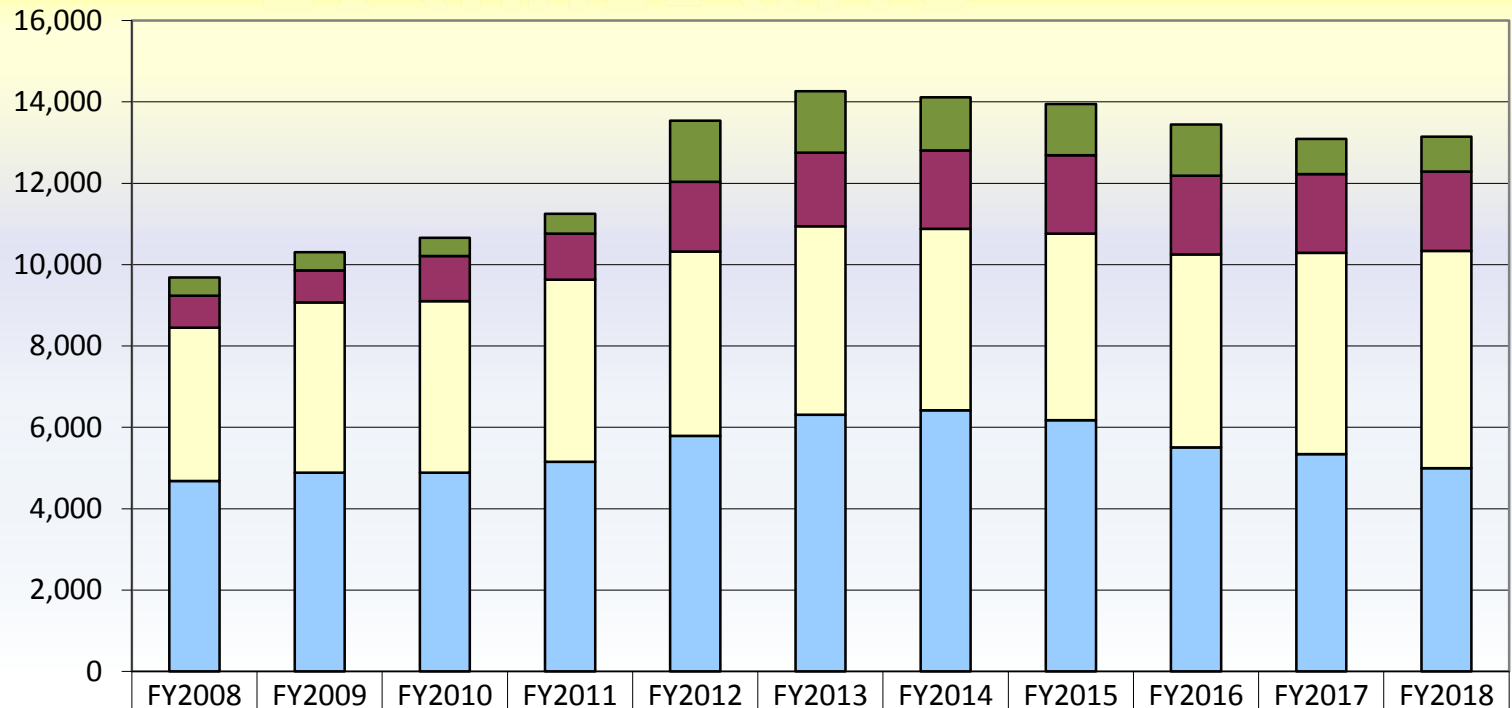
- Reducing reliance on Unrestricted General Funds:
 - Increase tuition and fees by 7.5% for the second year in a row and reduce UGF by **-\$184.4**
 - Revamp the Culinary Academy to generate more tuition and fee or contract training revenue and reduce UGF by **-\$192.1**
 - Reduce Plumbing & Heating and Construction program offerings from twice per year to once per year for a UGF instructor savings of **-\$50.8**



AVTEC Budget by Fund Source



AVTEC Budget by Fund Sources FY2008-2018



	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
■ Federal Receipts (Fed)	450.0	450.0	450.0	493.2	1,501.7	1,502.9	1,302.9	1,258.2	1,258.2	858.2	858.2
■ Other State Funds (Other)	790.8	791.5	1,105.4	1,128.8	1,710.6	1,813.1	1,929.6	1,930.4	1,937.2	1,941.9	1,950.4
■ Designated General (DGF)	3,765.8	4,180.5	4,217.9	4,479.3	4,531.2	4,631.2	4,454.7	4,578.2	4,741.0	4,945.7	5,340.5
■ Unrestricted General (UGF)	4,681.2	4,886.8	4,888.2	5,152.3	5,791.2	6,311.3	6,422.4	6,180.4	5,508.8	5,341.2	4,999.6

STUDENT ACHIEVEMENT

Training Programs...

- Long term training programs take students from zero to entry level; 6 weeks to 10 months.
- Job Upgrade Training for new & incumbent workers; less than 6 weeks increase upward mobility.
- Continuing Education for new & incumbent workers; less than 6 weeks to maintain employed status.



Student Training Experience...



- Applied technical skills
- Competency-based assessments
- Industry driven credentials
- Specific preparation for employment



Graduation & Employment

- In FY17, **97%** of AVTEC students enrolled in long term training programs graduated or completed training upgrades
- Among these AVTEC graduates, **90%** were employed in training-related jobs



STRATEGIC PLANNING

Mission & Guiding Principles

AVTEC prepares students with career & technical skills required for success in the Alaska workplace.

Guiding Principles:

- Professionalism
- Respect
- Accountability
- Fairness
- Caring
- Citizenship

FOCUS AREA & ORGANIZATIONAL GOALS:

- **SATISFIED STUDENTS:**
 - Individual's lives are changed for the better as a result of being a student in an AVTEC program.
- **ENGAGE WITH THE COMMUNITIES SERVED:**
 - AVTEC is a sought after educational and economic partner within the state and local community.
- **EMPLOYER SATISFACTION**
 - AVTEC engages with employers to ensure programs encompass the technical and employability skills needed in the workplace.

FOCUS AREA & ORGANIZATIONAL GOALS:

- **SATISFIED EMPLOYEES:**
 - AVTEC staff and instructors are prepared with the knowledge, skills and ability for personal and organizational growth.
- **RELEVANT PROGRAMS:**
 - AVTEC training programs are responsive to the career and technical education and training needs of Alaskans.
- **DIVERSITY OF RESOURCES**
 - Adequate resources are available to accomplish the mission of the organization.

CHALLENGES

Facility challenges...

- Facilities challenges include a broken pipe (or two or three) in the Marathon dormitory; 32 beds out of service
- Fuel tanks replacement needed; new tanks purchased but not installed, now there are issues
- Capital (re)appropriation & deferred maintenance directed to these disasters

Program challenges...

- Down 1.0 FTE culinary arts instructor and two .5 FTE in the Energy & Building Technology program
- Reduction in program offerings to one time per year; closure of healthcare programs in FY16
- Loss of 220 training seats, significantly impacting the capacity for AVTEC to earn program receipts to support operating costs.

FUTURE AT AVTEC

On the horizon...SDPR

- Fund development plan featuring Education Tax Credit benefits launched with a \$300,000 gift in FY17 from Golden Alaska Seafoods for scholarships and a \$95,000 gift from Andeavor formerly Tesoro for simulator upgrade
- Develop plan and facilities for small conferences of greater than 50 and less than 70 participants

On the horizon...GFPR

- Penn Foster partnership for related instruction for Healthcare Apprenticeships
- Collaboration between Energy Building Trades and the Alaska Maritime Training Center to develop a boat maintenance and repair program of study

On the horizon...career pathways

- Secondary school classroom presentations, tours & career exploration
- University of Alaska articulation agreements in Information Technology, Maritime Deck, Culinary Arts and Applied Technology (welding/diesel heavy)

What's in a name?

- AVTEC name...going back to our roots
- Intent of "Institute of Technology" tagline
- True nature of what AVTEC does
- Compliance with statute
- Long process...

Questions?

Visit us on the web or book a
tour for a campus visit at:

www.avtec.edu



become a fan
on facebook

Cathy LeCompte

cathy.lecompte@avtec.edu

224-6150

Alaska Workforce Investment Board October 25, 2017



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
COMMISSIONER HEIDI DRYGAS



Presentation Overview

- Introduction
- FY17 Client Services
- Pre Employment Transition Services
- Sub Minimum Wage Regulation Change



Vocational Rehabilitation



Question:

When did DVR services begin in Alaska?

- A. 1940
- B. 1946
- C. 1952
- D. 1959





FY 17 Client Services





During FY 17

- 3,417 Individuals received services
- 1,558 New Individuals applied for services
- 95% of service recipients considered significantly disabled

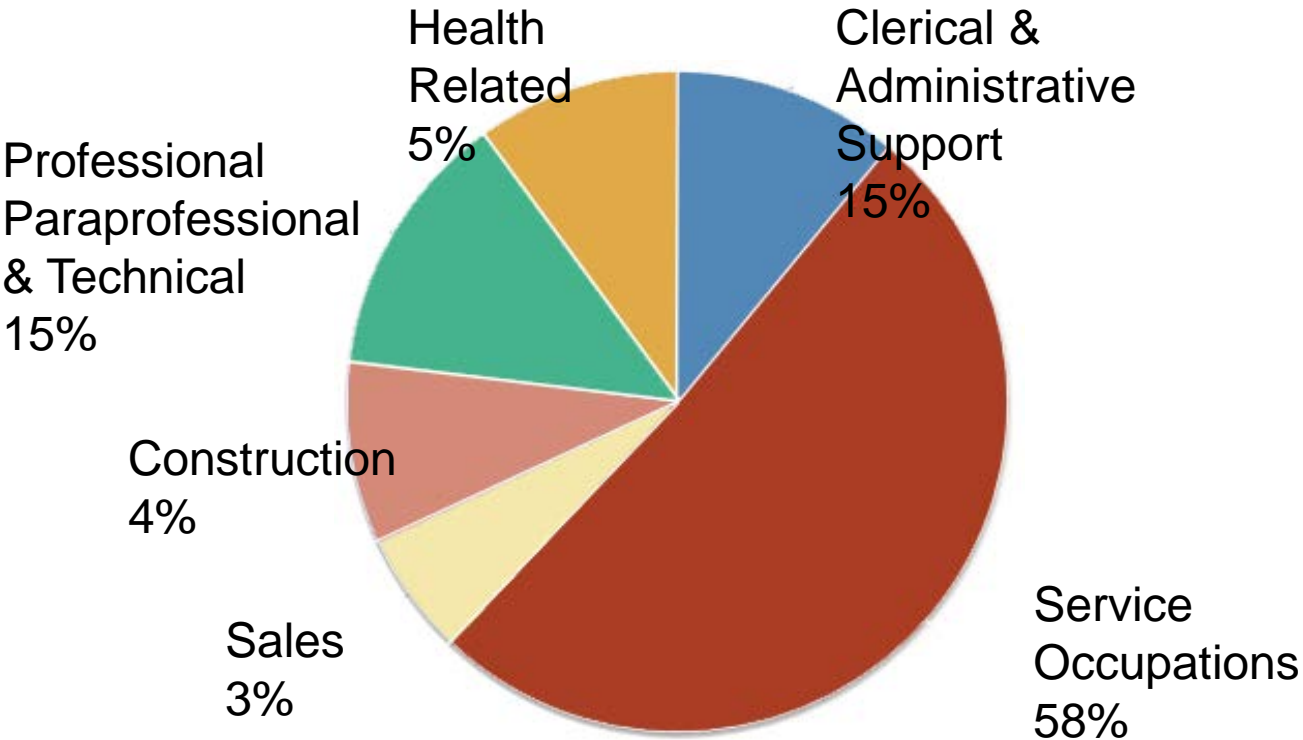




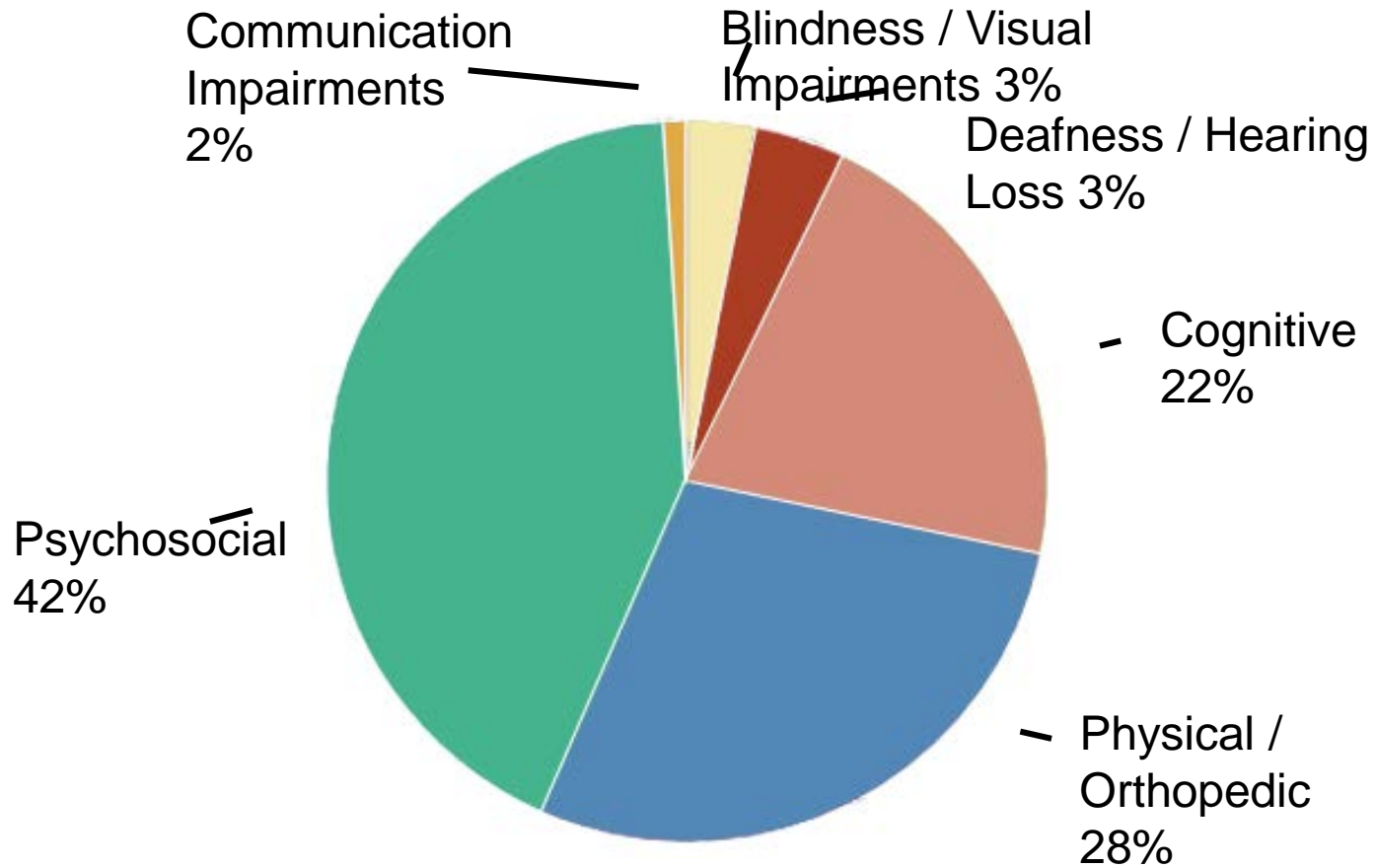
During FY 17

- 484 Individuals exited program employed
- Average wage 15.25/hr.
 - 395 private sector
 - 65 federal, state or local govt.
 - 24 self-employed

Occupations of DVR Participants SFY 201



DVR Participants By Disability SFY 2017





Pre-Employment Transition Services (Pre-ETS)





FY 17 Pre-Employment Transition Services (Pre-ETS)

- **Students 14-21 years of age**
- **846 Students received services**
- **From over 100 Alaska
Communities**





Pre-ETS Services Participant Comments

“Thank you for supporting Alaska Business Week. This year we were able to expand our reach and run two programs.... 66 students attended.”

Nichole Smith Executive Director
Alaska Chamber of Commerce



Pre-ETS Services Participant Comments



“My view on leadership has grown so much bigger.”

“I have learned a lot about what it takes to run and be part of a business.”

Mat-Su student participants



Pre-ETS Services Participant Comments



“My view on leadership has grown so much bigger.”

“I have learned a lot about what it takes to run and be part of a business.”

Mat-Su student participants





- **Alaska's Pre-ETS recognized by WINTAC as a promising practice**
- **Thanks to our many partners**



Sub-Minimum Wage Regulation Repeal



Alaska DOLWD and DVR is proposing to repeal the regulation that allows some entities to pay subminimum wage to persons with disabilities.



Sub-Minimum Wage Regulation Repeal



- Fair Labor Standards Act of 1938
- Current knowledge and practice show that persons with disabilities can work at typical jobs and workplaces at minimum wage or higher



Sub-Minimum Wage Regulation Repeal



- Proposed regulation change recognizes proven ability of workers with disabilities
- Represents a historical milestone for Alaska in the employment of persons with disabilities



Sub-Minimum Wage Regulation Repeal



Public Comment through 11-15-17



Vocational Rehabilitation



Question:

When did DVR services begin in Alaska?

- A. 1940
- B. 1946
- C. 1952
- D. 1959





QUESTIONS





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Labor and
Workforce Development**

Division of Employment and Training Services
Director's Office

1111 W 8th Ave
Juneau, Alaska 99801-0122
Main: 907.465.2712
Fax: 907.465.4537

TO: Alaska Workforce Investment Board

DATE: October 17, 2017

FROM: Ed Flanagan, Director

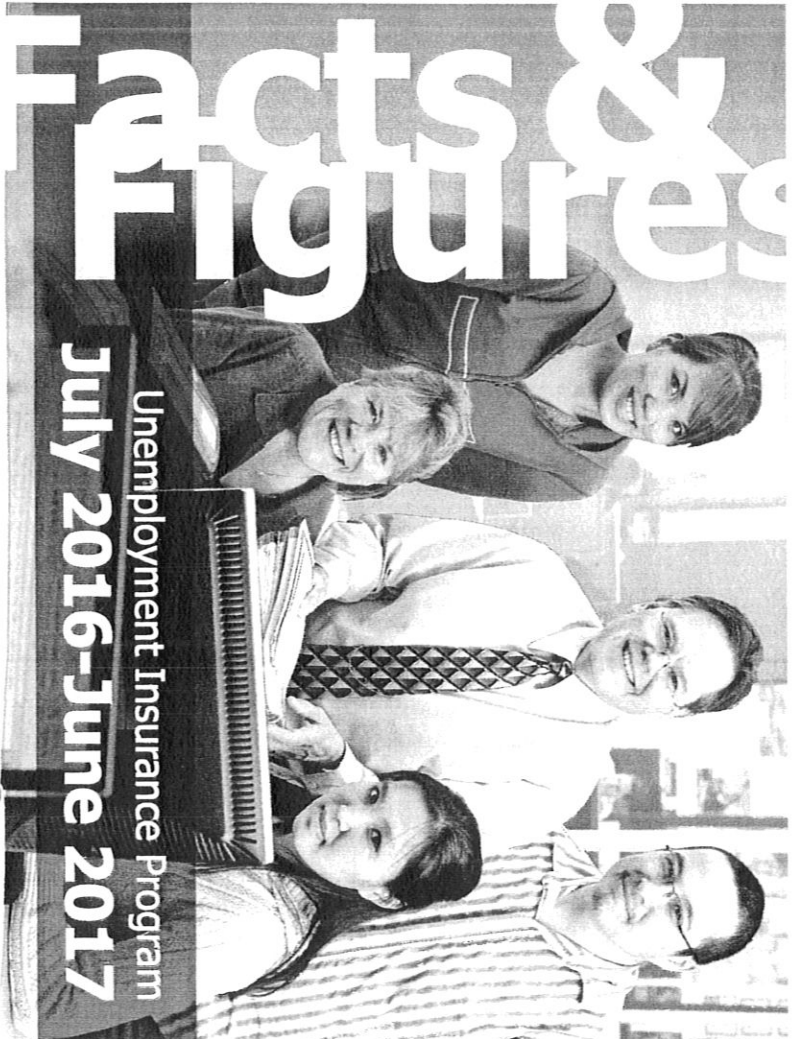
PHONE: 465-5543

SUBJECT: Workforce
Development and Workforce Services
Component - 2017 Report

- 52,903 job seekers received a staff-assisted service
- 45,719 job openings were posted on the Alaska Labor Exchange known as ALEXsys
- 234 age 55 and older workers were served by the MASST program
- 2,074 students were served by the Adult Basic Education (ABE) program
- 10,286 Veterans, Transitioning Service Member and Eligible spouses received services
 - The 2017 Veterans and Military Spouses Job Fair will be held on Friday, November 17th at the University Center Mall in Anchorage. Previous events have garnered over 130 registered employers and 900+ job seekers making it an effective event for connecting employers to Veterans and those transitioning from military service to civilian life.
 - Streamlining of WIOA services to Transitioning Service Members (TSM). To assist in the transition from military to civilian employment, the Job Centers are directly engaging with Army and Air Force Transition Centers to provide WIOA services to individuals needing basic and individualized career services, as well as WIOA training services. This effort will capitalize upon the existing relationships formed through the division's USDOL Jobs for Veterans State Grant and partnership in the Transition Assistance Program (TAP), which provides structured guidance for those exiting the military.
- Disability Employment Initiative (DEI)
 - **Transition Camps** - We have funded 22 camps and served over 225 students. DEI is working with the Division of Vocational Rehabilitation, Department of Education, Department of Juvenile Justice, local agencies and business on a statewide initiative to develop and teach in school youth about employment related skills.
 - **Career and Technical Training** - We have funded over 175 students in career pathways. DEI is working with the Division of Vocational Rehabilitation and school districts around the state to provide career pathways for students with disabilities. Examples of funded courses include Welding, Carpentry, Heavy Equipment Operation, Fisheries/Seafood/Maritime Training, Drivers Education, Aviation, Small Engine Repair, ATV/Snow machine Repair, Culinary Arts, Native Arts & Marketing, and STEAM (Physical and Social SCIENCES, Incorporation of TECHNOLOGY, principles of ENGINEERING and design, English language ARTS, and Application of MATHEMATICS).

- **Summer Work Program**
Twelve agencies, 3 of which were school districts, provided 203 students with disabilities, ranging from ages 14 to 21, a unique opportunity to explore careers in a variety of industries. Over 65 businesses provided employment and work readiness. In the end, 6 employers hired their summer interns.
 - **Youth Internships in the Job Centers** - We have had 22 youth enter into internships in our centers; 8 have entered into employment with an average wage of \$12.89; 6 have entered into post-secondary education; 1 earned her GED.
- American Apprenticeship Initiative
 - Increased number of health care apprenticeship employers from 7 to 56
 - Increased number of health care apprentices from 12 to 182
 - Developed new health care registered apprenticeship occupations including Community Health Worker and Certified Chiropractic Medical Assistant
 - Developed new aviation registered apprenticeship occupations for Airframe & Power plant Mechanic and Air Transport Pilot (**first in the nation**)
 - Drafted Alaska Apprenticeship Plan
 - Hosted second annual Apprenticeship Roundtable, December 2016; 2017 Roundtable December 13 and 14
- Sector Partnership National Emergency Grant support industry sector planning for Health Care, Mining, Oil/Gas, Construction, Maritime, and Aviation industries.
 - Have served 266 eligible dislocated workers through Job Centers and two grantees (Alaska's Healing Hearts and Alaska Works Partnership)
 - Provided support for maritime, health care, and oil/gas sector planning
 - Worked with Calista Corporation and AVTEC to develop new maritime apprenticeships for engine room, deck, and steward occupations
- Linking Employment Activities Pre-Release (LEAP)
 - This two-year, \$500,000 USDOL grant allowed the division to staff jail-based job centers in Goose Creek and Hiland Mountain Correctional Centers. Since opening in March 2017, the two facilities have served a combined total of 98 program participants, roughly 50% of the total goal over the period of performance. The goal of this project is to increase the employment and employment retention rate of returning citizens, while decreasing recidivism within the population.
- WIOA Incumbent Worker Training (IWT)
 - Incumbent Worker Training will utilize WIOA Title IB to provide direct funding to employers in need of training their existing workforce for job retention, advancement, or to avert layoff. IWT requires employer contributions to the project such as wages paid to the workers or other in-kind contributions. Several pilots of this new funding mechanism are being evaluated to determine efficiencies and streamline the delivery of this service.
- State Training and Education Program (STEP)
 - 26 grants awarded and 1,050 participants served
- Alaska Construction Academy
 - 753 participants served
- WIOA Youth
 - 623 youth served

- Alaska Technical Vocational Education Program (TVEP)
 - 7 grants awarded and 46 participants served



UNEMPLOYMENT BENEFITS

- Total Alaskan seasonally adjusted labor force was 362,335.
- Total number of people receiving an Unemployment Insurance (UI) payment for at least one week was 38,877.
- Average weekly amount paid out to claimants was \$258.
- Statewide seasonally adjusted unemployment rate averaged 6.6 percent — lowest in February-March at 6.4 percent and highest in June at 6.8 percent.
- The UI program collected \$2,233,587 in overpaid benefits from fraudulent claims, \$1,028,658 in penalties for fraud and \$1,866,497 in other overpaid benefits.
- Total benefit dollars paid for this period was \$128,986,064.
- Largest daily UI payout was \$2,188,546, paid on Dec. 27, 2016.
- 98 percent of clients used automated systems to file their biweekly claims.
- Claim centers responded to 155,390 phone calls from claimants.

TAX

- 18,584 employers were registered in Alaska.
- 69 percent of registered employers had fewer than 10 employees.
- More than 72,340 Contribution Reports were processed.
- \$136,292,300 was deposited in the UI Tax Trust Account.
- \$20,160,075 was collected and deposited into the accounts of the State Training and Employment Program and Alaska Technical and Vocational Education Program.
- More than 1,504,846 quarterly wage records were added to the wage file.
- More than \$2,032,550 was refunded to Alaska employers who overpaid their taxes.



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

Division of Employment and Training Services

This card presents information about the Alaska
Unemployment Insurance Program.

For an explanation of any item or if you have questions,
please contact the UI Technical Unit at (907) 465-5802.

We are an equal opportunity employer/program.

Auxiliary aids and service are available upon request to individuals with disabilities.

Alaska Workforce Investment Board

October 25, 2017

DISCUSSION ITEMS



**Alaska Workforce Investment Board
David G. Stone
Employer of the Year Award
Criteria**

PURPOSE

The strength of the Alaska workforce system is dependent on the collaboration that exists between workforce professionals, employers, employees, economic developers, and training and education providers. The David G. Stone Employer of the Year Award recognizes a private sector employer whose efforts and initiatives have had an extraordinary effect on the state of Alaska, other employers, workers, and communities where the employer conducts business.

CRITERIA

Recognition may be based on the employer's efforts in areas, including, but not limited to:

- Training and retaining employees
- Upgrading employer's workforce skills
- Increasing Alaska resident hire
- Job creation or redesign
- Child care solutions
- Job sharing and telecommuting
- Activities with students, schools, colleges, training providers, and workforce education or development programs
- Community involvement or collaboration

NOMINEE ELIGIBILITY

Nominees must be an employer providing jobs to Alaskans. The employer should have demonstrated support for the public workforce system. The employer should not have any significant wage and hour, equal opportunity, unemployment insurance, or other violations identified by the state.



ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT

Alaska Workforce Investment Board

David G. Stone

K-12

Career and Technical Education Instructor/Administrator of the Year Award
Criteria

PURPOSE

The AWIB supports education and training that leads to employment and careers. To support this mission, the AWIB is soliciting nominations from employers for the David G. Stone K- 12 Career and Technical Education Instructor/Administrator of the Year Award. Nominees will represent individuals whose programs are directly connected to placement of their students in a training, career and technical education program or apprenticeship.

Recipients of this award must have made significant contributions toward innovative programs that are serving to improve and promote career and technical education.

CRITERIA

- 1) **PROFESSIONAL PRACTICE:** The nominee demonstrates instructional expertise, creativity, and innovation. The nominee is an instructional leader at the local, state, and/or national level.
- 2) **COMMUNITY ENGAGEMENT:** The nominee frequently interacts with community members on substantive education issues. The nominee identifies and helps to bring community resources to students in both formal and informal settings.
- 3) **LEADERSHIP IN PROFESSIONAL DEVELOPMENT:** The nominee continually engages in experience to improve his or her practice and to gain new skills and knowledge. The nominee shares this new learning with colleagues in a variety of venues. The nominee's participation in and commitment to professional development has a visible impact on his or her institution, student, and community.
- 4) **ATTENTION TO DIVERSITY:** The nominee works to provide a learning environment that meets the needs of all students, regardless of differences. The nominee uses a variety of techniques to effectively address students' different learning styles and needs. The nominee recognizes and explicitly addresses the full array of values, cultures, and experiences represented in our diverse modern society, through curriculum, instruction and/or administration and in other interactions with students.

NOMINEE ELIGIBILITY

Individuals employed as classroom/laboratory instructors or administrators in a K-12 vocational technical career education program are eligible recipients for this award..



Alaska Workforce Investment Board
David G. Stone
Post-Secondary
Career and Technical Education Instructor/Administrator of the Year Award
Criteria

PURPOSE

The AWIB supports education and training that leads to employment and careers. To support this mission, the AWIB is soliciting nominations for the David G. Stone Post-Secondary Instructor/Administrator of the Year Award. Nominees will represent individuals whose programs are directly connected to training, a career and technical education program or apprenticeship.

Recipients of this award must have made significant contributions toward innovative programs that are serving to improve and promote career and technical education.

CRITERIA

- 1) **PROFESSIONAL PRACTICE:** The nominee demonstrates instructional expertise, creativity, and innovation. The nominee is an instructional leader at the local, state, and/or national level.
- 2) **COMMUNITY ENGAGEMENT:** The nominee frequently interacts with community members on substantive education issues. The nominee identifies and helps to bring community resources to students in both formal and informal settings.
- 3) **LEADERSHIP IN PROFESSIONAL DEVELOPMENT:** The nominee continually engages in experience to improve his or her practice and to gain new skills and knowledge. The nominee shares this new learning with colleagues in a variety of venues. The nominee's participation in and commitment to professional development has a visible impact on his or her institution, student, and community.
- 4) **ATTENTION TO DIVERSITY:** The nominee works to provide a learning environment that meets the needs of all students, regardless of differences. The nominee uses a variety of techniques to effectively address students' different learning styles and needs. The nominee recognizes and explicitly addresses the full array of values, cultures, and experiences represented in our diverse modern society, through curriculum, instruction and/or administration and in other interactions with students.

NOMINEE ELIGIBILITY

Individuals employed as classroom/laboratory instructors or administrators including training coordinators and training directors in a post-secondary training, career and technical education program or apprenticeship are eligible to receive this award.

AWIB Election of Officers Information

From AWIB Bylaws – Amended May 2016

ARTICLE VI

OFFICERS & ELECTION OF OFFICERS

Section 1. The Board shall elect a chair and vice chair from among the members who are designated representatives of business and industry as appointed under AS 23.15.550. Both the chair and the vice-chair serve at the pleasure of the Board. The chair, vice-chair and immediate past chair shall serve as members of the Executive Committee.

The Board Chair shall annually, prior to December 31st of each year, select a Nominating Committee of members who do not intend to run for elected office. The Nominating Committee shall contact board members to solicit eligible candidates for the two elected offices, Chair and Vice-Chair. A notice of election and list of eligible nominated candidates will be sent to Board members no less than thirty days before the meeting when candidates may address the board. The election of officers will take place via electronic survey, or email, or mailed ballots after the board meeting.

Section 2. Term of Office. The Chair and Vice-Chair will be elected annually.

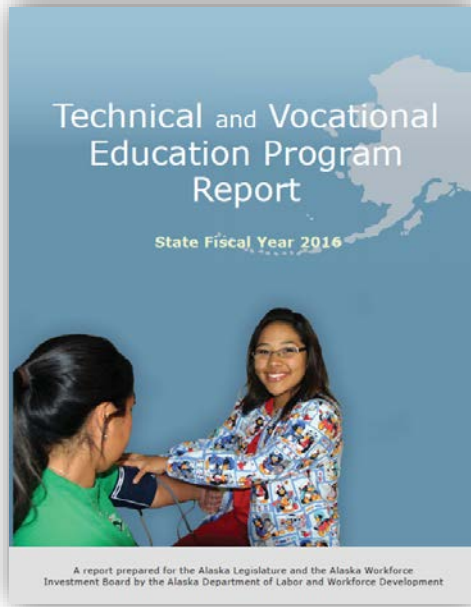
The current AWIB members appointed to the business and industry seats are as Brenda Paccaro, Calista Corporation; Meg Nordale, GHEMM Company; Tabitha Gregory, Copper Valley Telecom and Larry Bell, National Electrical Contractors Association (NECA).

Larry Bell is on the ballot for chair and Brenda Paccaro is on the ballot for vice chair. Meg Nordale and Tabitha Gregory are not seeking an officer seat at this time.



Brenda L. Pacarro, Brenda currently works at Calista Corporation as their workforce and shareholder development supervisor, and brings over 9 years of experience in the Human Resources field. Brenda attended Alaska Pacific University in Anchorage where she completed the Alaska Native Executive Leadership Program in 2015. In December 2013, Brenda attained a Strategic Workforce Planning Certification and has been a member of the Society of Human Resources Management since 2010. Brenda is a May 2008 graduate of Leadership Anchorage through the Alaska Humanities Forum. In addition to AWIB, she is currently active on the following boards: Chair of Kuskokwim Education Foundation, AVTEC Advisory Board, Alaska Maritime Advisory Board, The Kuskokwim Corporation, and Calista Education & Culture.

AWIB: TVEP Reporting Requirement Review Update



The Alaska Technical and Vocational Education Program (TVEP) was established in 2000 to enhance the quality and accessibility of job training across Alaska. TVEP recipients are named by the legislature in statute, and TVEP funds are obtained from a portion of the employee Unemployment Insurance (UI) contributions. In FY17, TVEP funds totaled \$13.3 million.

Each year, DOLWD completes a TVEP report that is distributed to the AWIB, then to the Legislature.

The AWIB Executive Committee is in the process of reviewing current reporting requirements to ensure TVEP funds are being used efficiently and effectively.

AWIB TVEP Reporting Review Process

1. Executive Committee leading the review
2. Engaged TVEP recipients in summer 2017
3. **Update AWIB on committee progress in October 2017
4. Provide a status update to the AK Legislature in early 2018
5. Draft recommendations for improvements
6. AWIB review of recommendations

TVEP Recipients in Statute

1. University of Alaska (45%)
2. Galena Interior Learning Academy (4%)
3. Alaska Technical Center (9%)
4. Alaska Vocational Technical Center (17%)
5. Northwestern Alaska Career and Technical Center (3%)
6. Southwest Alaska Vocational and Education Center (3%)
7. Yuut Elitnaurviat, Inc., People's Learning Center (9%)
8. Partners for Progress in Delta, Inc. (3%)
9. Amundsen Educational Center (2%)
10. Ilisagvik College (5%)

Highlights from the ExCo's review process

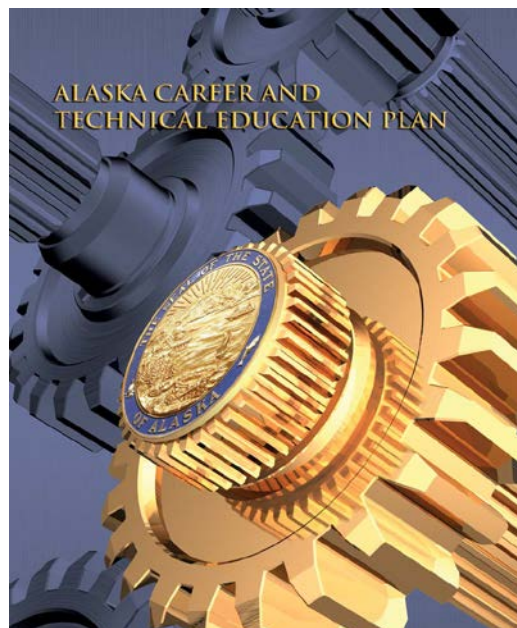
- Kicked off the process in July, heard from DOLWD re: grant administration and data management.
- Identified some of the known challenges with the current reporting requirements.
- Drafted, finalized and distributed a written survey to TVEP recipients, reviewed and discussed responses.
- Reviewed the TVEP grant application and grant agreement process and associated materials, as well as recipient's ongoing reporting requirements through the fiscal year.

AWIB's Career & Technical Education (CTE) Plan Addendum Workgroup

In a joint effort between DOLWD, DEED, and UA, the AWIB has launched a workgroup to examine the state's existing plan for CTE, recognizing its important role in meeting our state's future workforce demands and in helping Alaskans explore and attain skills that lead to rewarding careers.

Workgroup goals:

- Review the 2010 CTE Plan, and create an addendum document
- Considering stakeholder feedback, examine the six identified CTE strategies to ensure we continue to work towards accessible, high quality programs that align with the state's workforce demands
- Reenergize the conversation around CTE
- Use the addendum as an advocacy tool



Visit www.alaskacteplan.com
to view the Plan and other
great CTE resources

Six Strategies Outlined in the 2010 CTE Plan

Strategy 1: Make transitions planned and accountable for both successful student progress and systemic cooperation.

Strategy 2: Align curricula at all training institutions to meet current industry standards – including academic, professional, and technical skills - from elementary through apprenticeship, postsecondary and professional development levels.

Strategy 3: Identify and promote career and technical education delivery models that ensure that all Alaskans have the opportunity to attain knowledge and skills needed for further training and careers.

Strategy 4: Locate, support, and retain high quality CTE teachers and faculty.

Strategy 5: Maximize the use of public facilities for training.

Strategy 6: Establish and maintain sustainable funding mechanisms for a successful CTE system for youth and adults.

Workgroup Members

1. Marcia Olson, DOLWD
2. Deb Riddle, DEED/A WIB
3. Bjorn Wolter, DEED
4. Fred Villa, UA/AWIB
5. Bonnie Nygard, UAA
6. Carin Smolin, JDSD/AWIB
7. Dan Domke, FNSBSD/AWIB
8. Cheryl Edenshaw, ATC/AWIB
9. Kurt Kuhne, AWIB
10. Cathy LeCompte, DOLWD/AVTEC

Allison Biastock - AWIB, Facilitator
Louise Dean – AWIB

Alaska Workforce Investment Board

October 25, 2017

ACTION ITEMS

DRAFT
RESOLUTION NUMBER 17-05
RESOLUTION IN SUPPORT OF THE ALASKA COMPLETION AND ACCESS
NETWORK'S 65 BY 2025 GOAL

WHEREAS, the Alaska Workforce Investment Board (AWIB) is an industry-driven public organization comprised of representatives from business and industry, education, organized labor, and government; and

WHEREAS, the AWIB is a public organization that is accountable through its members and staff to the residents, the Legislature, and the Governor of Alaska; and

WHEREAS, the AWIB shall act as the lead state planning and coordinating entity for state programs involving employment training, workforce development, and career, technical, and vocational education; and

WHEREAS, the AWIB recognizes that Alaska must have a highly skilled and educated workforce for a strong economy, stable employment rates, and healthy communities; and

WHEREAS, a majority of good jobs require post-high school training but do not necessarily require a four year college degree; and

WHEREAS, research data indicates that occupational endorsements, Registered Apprenticeships, two and four year college degrees, industry recognized licensure, and certain other post-secondary credentials significantly increase lifetime wages for individuals who earn such credentials; and

WHEREAS, multiple institutions of higher education in Alaska are expanding connections between post-secondary options such as degree programs and Registered Apprenticeships; and

WHEREAS, a wide range of stakeholders participate in the Alaska Completion and Access Network, which works to increase the percentage of Alaskans who earn post-high school degrees and certificates, and has established a goal of 65% of Alaskans earning a degree or certificate by 2025;

WHEREAS, Alaska Completion and Access Network understands how important it is for each student to explore, understand, plan, and prepare for one of the many postsecondary opportunities; and

NOW THEREFORE BE IT RESOLVED that the Alaska Workforce Investment Board endorses the Alaska Completion and Access Network's goal of 65 by 2025.

CERTIFICATION

The Alaska Workforce Investment Board held a meeting duly and regularly called, noticed, and convened this 25th day of October 2017 and the foregoing Resolution was adopted unanimously at said meeting.

Signed this XX day of XX 2017.

Larry Bell, Chair
Alaska Workforce Investment Board

DRAFT

DRAFT

RESOLUTION NUMBER 17-06

RESOLUTION IN SUPPORT OF FEDERALLY REGISTERED APPRENTICESHIP

WHEREAS, the Alaska Workforce Investment Board (AWIB) is an industry-driven public organization comprised of representatives from business and industry, education, organized labor, and government; and

WHEREAS, the AWIB is a public organization that is accountable through its members and staff to the residents, the Legislature, and the Governor of Alaska; and

WHEREAS, the AWIB shall act as the lead state planning and coordinating entity for state programs involving employment training, workforce development, and career, technical, and vocational education; and

WHEREAS, the AWIB recognizes that Alaska must have a highly skilled and educated workforce for a strong economy, stable employment rates, and healthy communities; and

WHEREAS, Registered Apprenticeship is cornerstone of Alaska's workforce development system, with well-documented outcomes including productivity growth for companies and high wages for participants; and

WHEREAS, Alaska employers and employer associations are undertaking an unprecedented expansion of Registered Apprenticeship, with innovative new apprenticeships in the health care, maritime, education, and aviation industries; and

WHEREAS, the State of Alaska has implemented policies to support and sustain longstanding construction apprenticeships, including with the Governor's Administrative Order 278; and

WHEREAS, Alaska has developed a system of apprenticeship in which the state conducts outreach and recruitment to complement the USDOL Office of Apprenticeship's registration and oversight functions; and

WHEREAS, Alaska's employers and apprentices alike benefit from the program integrity and quality assurance that are obligatory with Registered Apprenticeship; and

WHEREAS, the USDOL Office of Apprenticeship's oversight is essential to the apprenticeship system, because without it employers and participants could not depend on the accountability and quality of apprenticeship programs; and

WHEREAS, the U.S. President has issued an Executive Order directing the U.S. Secretary of Labor to consider regulations regarding Registered Apprenticeship;

NOW THEREFORE BE IT RESOLVED that the Alaska Workforce Investment Board urges the U.S. Secretary of Labor to maintain USDOL registration and oversight over Registered

Apprenticeships, since accountability and quality are essential for the continued success of the apprenticeship system; and

BE IT FURTHER RESOLVED that the Alaska Workforce Investment Board believes that the Registered Apprenticeship system is efficient and effective, with a balance of quality control and sufficient flexibility for employers, states, and regions to tailor apprenticeship to their unique needs; and

BE IT FURTHER RESOLVED that the Alaska Workforce Investment Board supports efforts to expand Registered Apprenticeship, including with continuation and augmentation of federal funding.

CERTIFICATION

The Alaska Workforce Investment Board held a meeting duly and regularly called, noticed, and convened this 25th day of October 2017 and the foregoing Resolution was adopted unanimously at said meeting.

Signed this XX day of XX 2017

Larry Bell, Chair
Alaska Workforce Investment Board

RESOLUTION NUMBER 17-07
RESOLUTION IN SUPPORT OF ONE STOP MEMORANDUM OF UNDERSTANDING
(MOU)

WHEREAS, the Alaska Workforce Investment Board (AWIB) is an industry-driven public organization comprised of representatives from business and industry, education, organized labor, and government; and

WHEREAS, the AWIB is a public organization that is accountable through its members and staff to the residents, the Legislature and the Governor of Alaska; and

WHEREAS, the AWIB shall act as the lead state planning and coordinating entity for state programs involving employment training, vocational education, and workforce development; and

WHEREAS, the AWIB recognizes that the U.S. Workforce Innovation and Opportunity Act (WIOA) provides general guidance for the implementation of operations requirements for one-stop job centers in the American Job Center Network; and

WHEREAS, in Alaska, the one-stop system is the Alaska Job Center Network, a collaboration of partners who are responsible for administering WIOA, educational and other human resource programs and funding streams; and

WHEREAS, the AWIB understands that WIOA specifies the required partners in Alaska's Job Center Network, and that the partners have specific governance, operations, and service delivery roles within the network as outlined in section 121(c) of Title I of WIOA; and

WHEREAS, the AWIB is Alaska's State and Local Workforce Development Board, and WIOA requires one-stop partners to enter into an MOU with the State Workforce Development Board; and

WHEREAS, the AWIB understands the MOU will establish joint processes and procedures that will enable partners to integrate the current service delivery system resulting in a seamless and comprehensive array of job matching, education, support services, job training and other workforce development services; and

WHEREAS, the AWIB will engage in a collaborative and good faith process when working with WIOA partners in implementing the MOU; and

WHEREAS, the AWIB recognizes that WIOA requires that infrastructure and other joint costs for Alaska's Job Center Network be shared equitably and proportionately among collocated partners, and that USDOLs' guidance specific to the sharing and allocation of such costs amongst partners will be followed;

NOW THEREFORE BE IT RESOLVED that the Alaska Workforce Investment Board supports entering into an MOU with WIOA partners ensuring the successful integration and implementation of partner programs in the Alaska Job Center Network.

CERTIFICATION

The Alaska Workforce Investment Board held a meeting duly and regularly called, noticed, and convened this 25th day of October 2017 and the foregoing Resolution was adopted unanimously at said meeting.

Signed this XX day of XX 2017.

Larry Bell, Chair
Alaska Workforce Investment Board

DRAFT

DRAFT

Alaska Job Center Network One Stop Operator Memorandum of Understanding

I. PURPOSE OF MEMORANDUM OF UNDERSTANDING

- a. The purpose of this Memorandum of Understanding (MOU) is to meet requirements of the federal Workforce Innovation and Opportunity Act (WIOA) of 2014.
- b. This MOU provides information about the relationship between the Alaska Job Center Network (AJCN) partners, the Alaska Workforce Investment Board (AWIB), and the Division of Employment and Training Services (DETS) serving as Alaska's AJCN One Stop Operator including their respective roles and responsibilities, and expectations for implementation of the provisions of section 121(c) of Title I of WIOA.
- c. This MOU establishes a cooperative and mutually beneficial relationship between the AWIB and the various AJCN partners to include coordinating resources to prevent duplication and ensure the effective delivery of workforce services.
- d. This MOU also establishes joint processes and procedures that will enable partners to integrate with the current service delivery system resulting in a seamless and comprehensive array of job matching, education, support services, job training and other workforce development services.
- e. Each party to this MOU, proposes to coordinate and perform the activities and services described herein within the scope of legislative, regulatory and policy requirements governing the party's respective programs, services and agencies.

II. PHASES OF MOU DEVELOPMENT

- a. The AJCN One Stop Operator MOU development process will be conducted in two phases. Phase I is completed through this MOU to address service coordination and collaboration amongst the AJCN partners. Phase II will address how to functionally and fiscally sustain the unified system described in Phase I through the use of resource sharing and joint infrastructure costs. This will result in an Infrastructure Funding Agreement (IFA) added as Attachment C to this MOU.
 - i. Phase I: Service Coordination – this MOU will be utilized by the AWIB, DETS (Alaska's One Stop Operator), and the AJCN required partners listed in Section IV of the MOU to clarify operation of the AJCN system as it relates to shared services and customers.
 - ii. Phase II: Infrastructure Funding Agreement – joint infrastructure funding is required by WIOA and is critical to establishing the foundation needed for integrated service delivery. The AWIB will build upon the Phase I MOU and determine how to best support the established service delivery model through the sharing of resources and costs. Phase II should be completed no later than December 31, 2017. The initial IFA design will begin Fall 2017 and will adhere to WIOA regulations and joint guidance provided in Training and Guidance Letter (TEGL) 17-16 jointly developed by the U.S. Departments of Labor, Education, and Health and Human Services.

III. BACKGROUND

- a. This MOU was developed to ensure that the following principles of WIOA are implemented.
 - i. Universal Eligibility: All customers, including those with barriers to employment, will have access to job seeker services at each Alaska Job Center, designed to provide information to make career and labor market decisions. Career services, training and support services will be made accessible on-site.
 - ii. One Stop System Approach: All customers may explore work preparation and career development services and have access to information on a range of employment, training and adult and occupational education programs. Services will be made available through the One Stop Centers or partner programs.
 - iii. Individual Choice: All customers will have access to a multitude of career, skill, employment, and training information to obtain the services and skills they need to enhance their employment opportunities based on their individual needs, building on the advice and counseling provided by Alaska Job Center and WIOA Partner staff.
 - iv. Regional Development: All customers will have access on-site at Alaska Job Centers to services such as tax credits and labor market information, which will result in the development of a workforce development system that upgrades the regional area workplace skills and enhances the economic development of the area.
 - v. Cost-Effectiveness: All customers will have access to a system that minimizes costs, enhances the participation of employers and job seekers served through the system and avoids duplicate services.
- b. This MOU also aligns with AWIB's mission and vision.
 - i. Mission: To provide leadership, recommend policy, direction and accountability standards to get Alaskans into jobs.
 - ii. Vision: Build connections that put Alaskans into good jobs.

IV. PARTIES TO THE MEMORANDUM OF UNDERSTANDING

- a. WIOA identifies the One Stop System as the service delivery system for programs funded under the Act, and WIOA sec. 121 (b)(1)(B) identifies its partner programs. The One Stop System in the State of Alaska is the Alaska Job Center Network. The AJCN is a collaboration of partners responsible for administering WIOA, educational and other human resource programs and funding streams. The identified partners are as follows:
 - i. Alaska Workforce Investment Board: responsible for both the statewide and local board functions under WIOA. The AWIB establishes policies and oversees the workforce development system.
 - ii. Division of Employment and Training Services: Alaska's One Stop Operator, responsible for the coordination of activities at the physical One Stop Centers in the AJCN.
 - iii. Programs authorized under title I of WIOA, serving:
 - Adults;

- Dislocated workers;
 - Youth;
 - Job Corps;
 - Native American programs;
 - Migrant and seasonal farmworker programs; and
 - Veterans' workforce programs;
- iv. Programs authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.);
 - v. Adult education and literacy activities authorized under Title II of WIOA;
 - vi. Programs authorized under parts A and B of Title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.);
 - vii. Senior community service employment activities authorized under Title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et seq.);
 - viii. Postsecondary vocational education activities under the Carl D. Perkins Vocational and Applied Technology Education Act (20 U.S.C. 2301 et seq.);
 - ix. Trade Adjustment Assistance activities authorized under chapter 2 of Title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.);
 - x. Activities authorized under chapter 41 of Title 38, U.S.C. (local veterans' employment representatives and disabled veterans outreach programs);
 - xi. Employment and training activities carried out under the Community Service Block Grant (42 U.S.C. 9901 et seq.);
 - xii. Employment and training activities carried out by the Department of Housing and Urban Development;
 - xiii. Programs authorized under State unemployment compensation laws (in accordance with applicable Federal law);
 - xiv. Programs authorized under section 212 of the Second Chance Act of 2007 (42 U.S.C. 17532); and
 - xv. TANF Programs authorized under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.), subject to subparagraph (C).

b. The Table below lists the required partner and the associated agency of responsibility:

WIOA Required Programs and Activities	MOU Partner
<ul style="list-style-type: none"> • WIOA Title I Adult • WIOA Title I Dislocated Worker • WIOA Title I Youth • WIOA Title II Adult Education and Literacy • WIOA Title III Wagner-Peyser • WIOA Title IV Vocational Rehabilitation • WIOA Title V Older Americans Act • Jobs for Veterans State Grant • Trade Adjustment Assistance Act • Migrant and Seasonal Farm Worker Program • Unemployment Insurance 	Alaska Department of Labor and Workforce Development
WIOA Title I Job Corps	Alaska Job Corps
WIOA Title I YouthBuild	N/A No 2016 Grantees in Alaska, will revisit as necessary https://www.doleta.gov/Youth_services/YouthBuild.cfm

WIOA Title I Native American programs	WIOA sec. 166 grantees
Community Services Block Grant, employment & training activities	Alaska Department of Commerce, Community, and Economic Development
Housing and Urban Development, employment & training activities	Alaska Housing Finance Corporation
Carl D. Perkins Career and Technical Education Act of 2006, career and technical education programs at the postsecondary level	Alaska Department of Education and Early Development
Second Chance Act	N/A No 2016 Grantees in Alaska, will revisit as necessary
Temporary Assistance for Needy Families (TANF)	Alaska Department of Health and Social Services

V. PARTNER RESPONSIBILITIES

- a. WIOA Section 121(b) lists the minimum responsibilities of all required partners. Each partner is responsible for their provision of services associated with the Alaska Job Center Network and determining eligibility for their programs. Partners will strive to provide services seamlessly and will seek to prevent duplication whenever possible.
 - i. AVAILABILITY OF CAREER SERVICES – Basic Career Services will be made available to the universal population. Further assessments may necessitate the need for more one-on-one and/or training services. These services are catalogued in the Matrix of WIOA Partner Services, Attachment A.
 - ii. REFERRALS TO SYSTEM PARTNERS – Referrals will be made to partner programs as appropriate. Attachment B includes partner referral guidelines and a universal referral form, which may be used when person-to-person, telephonic, or electronic means are unavailable or not situationally appropriate.
 - iii. SERVING POPULATIONS WITH MULTIPLE BARRIERS TO EMPLOYMENT – Partners will ensure services are available to individuals with barriers to employment, which WIOA defines the following populations:
 - Displaced homemakers
 - Low-income individuals
 - Indians, Alaska Natives, and Native Hawaiians, as such terms are defined in section 166
 - Individuals with disabilities, including youth who are individuals with disabilities
 - Older individuals
 - Ex-offenders
 - Homeless individuals (as defined in section 41403(6) of the Violence Against Women Act of 1994 (42 USC. 14043e–2(6)), or homeless children and youths (as defined in section 725(2) of the McKinney-Vento Homeless Education Assistance Improvement Act (42 USC. 11434a(2))
 - Youth who are in or have aged out of the foster care system
 - Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers
 - Eligible migrant and seasonal farmworkers, as defined in section 167(i)

- Individuals within 2 years of exhausting lifetime eligibility under part A of Title IV of the Social Security Act (42 USC. 601 et seq.)
- Single parents (including single pregnant women)
- Long-term unemployed individuals

Partners will conduct outreach targeting these populations in coordination with one another and will actively refer customers to the most appropriate partner to provide services based on need and available services.

- iv. RESOURCE/COST SHARING – The provision of direct services to individuals and businesses is a key component in the Job Center. Each partner serves a specific segment of the population and provides services that benefit those individuals. Each partner is responsible for the funding of their direct program services. All partners will share an equitable and proportionate responsibility for the costs of the operational expenses of the Alaska Job Centers if collocated. Phase II of this MOU will address the Infrastructure Funding of the Alaska Job Center Network. The Infrastructure Funding Agreement and associated documentation will be included as Attachment C.
- v. CROSS TRAINING – The AJCN partners will encourage, accommodate, and/or provide training and cross-training of staff, as deemed appropriate, to ensure that all partner staff are familiar with all programs represented within the Alaska Job Centers in order to integrate services, reduce duplication, and improve overall service delivery. The One Stop Operator will coordinate a training calendar and will work with One Stop partners to schedule trainings.
- vi. COMMUNICATION – AJCN Partners are invited to participate in the Alaska Job Center Network Advisory Council. Participating members will be required to keep contact information updated and serve as the liaison to the staff of the AJCN partner locally. The One Stop Operator will schedule and organize council meetings. This council will be focused on the following:
 - Service delivery system improvement and enhancement
 - Training opportunities
 - New developments with each partner
 - Development of web-based/technology driven resources

VI. GENERAL PROVISIONS

- a. PARTNER IMPASSE RESOLUTION - Should any dispute or disagreements between partners regarding this MOU require discussion and resolution, applicable steps as required by WIOA and other applicable authorizing Acts and laws shall be followed. Parties shall continue with their responsibilities under this MOU during any period of dispute or disagreement. Disputes shall be resolved in a timely manner.
 - i. Informal Dispute Resolution Process - The AJCN partners agree to communicate openly and directly to resolve any problems or disputes related to provision of services in a cooperative manner and at the lowest level of intervention possible. In the event of an impasse between any AJCN partner and another AJCN Partner or the One Stop Operator, an attempt to resolve the impasse shall

- first be made within five business days from when the first impasse occurred between the two parties involved in the disagreement.
- ii. Local Dispute Resolution Process - If the impasse cannot be resolved through informal efforts, each party agrees to separately submit a written explanation within 15 business days from when the first impasse occurred to the One Stop Operator describing the nature of the dispute, steps taken to resolve differences, and recommend solution(s) to the impasse. The One Stop Operator or his/her designee will confer with each partners' operational authority when attempting to resolve the impasse. The decision of the One Stop Operator will be issued in writing within 15 business days from receipt of the written explanation.
 - iii. Alaska Workforce Investment Board Dispute Resolution Process – to appeal the decision of the One Stop Operator, a party shall submit information regarding the impasse in writing to the AWIB Executive Director. The Executive Director will collect information from all parties and the One Stop Operator and coordinate with the Executive Committee for final resolution. Following consideration of provided materials, the AWIB Executive Committee shall issue a decision. If the impasse is between an AJCN partner and the One Stop Operator, and cannot be resolved by an informal dispute resolution process, the AJCN partner and One Stop Operator will directly engage in the AWIB dispute resolution process.
- b. SUPPLEMENTAL AGREEMENTS – To ensure utmost flexibility for all partners, it is understood that the One Stop Operator may enter into separate legally enforceable agreements with each partner, or a combination of partners, which will specify the rights and obligations of that particular partner and the One Stop Operator.
 - c. EFFECTIVE DATES AND TERM OF MOU – This MOU will be effective upon execution by the partners and will remain in effect until June 30, 2020.
 - d. MODIFICATIONS AND REVISIONS –
 - i. Phase II of this MOU will add an Infrastructure Funding Agreement through Attachment C.
 - ii. After Phase II has been completed, the MOU will again be reviewed and, if necessary, renegotiated.
 - iii. Periodically the Infrastructure Funding Agreement (Attachment C) may require adjustments based upon reconciliation of projected costs to actual expenses and/or minor adjustments to cost sharing items. Minor adjustments of this type will not require a formal amendment to the MOU but it is agreed partners will be notified of any such modification(s) in writing.
 - iv. The MOU will be reviewed not less than once every three years to identify any substantial changes that have occurred.
 - v. Except as set forth in paragraph iii and vii in this section, the information contained in this MOU may be modified or amended by written consent of all of the partners. Any request to amend a provision should be made in writing to the One Stop Operator and must be agreed to by all partners. The One Stop

Operator will notify the other partners of the details of any modification request.

- vi. The MOU may be modified from time to time to add new Alaska Job Center Network partners. These new members may sign the MOU in its existing form as of the time that they are being added. All partners to the MOU will be notified in writing of additional parties joining in the MOU. Any adjustment of cost sharing items will be reviewed prior to adding additional partners.
 - vii. It is understood by the parties that each should be able to fulfill its role in full accordance with any federal and state laws and policies which govern or affect their activities. If at any time any party is unable to perform its functions under this Agreement consistent with federal, state or local statutory, regulatory or policy mandates, the affected party should immediately provide written notice to all parties of their intent to amend or modify the Agreement at least 30 days in advance of effectuating the amendment or modification. No consent from the other parties will be requested if an amendment or modification is made pursuant to this provision.
- e. **TERMINATION** – The parties understand that implementation of the Alaska Job Center Network is dependent on the good faith effort of every partner to work together to improve services to the community. The parties also agree that this is a project where different ways of working together and providing services are being attempted. In the event that it becomes necessary for one or more parties to cease being a part of this this MOU, said entity shall notify the other parties, in writing, 30 days in advance of that intention.

VII. SIGNATURE PAGE

BY EXECUTING THIS MEMORANDUM OF UNDERSTANDING (MOU), as evidenced by the signatures set forth below, all parties represent that they have received a copy of this MOU, have reviewed the MOU, find it accurately reflects a general understanding of their role as a partner in the Alaska Job Center Network, and agree to participate in and fully support all of the procedures, policies and processes set forth therein without reservation. The person(s) signing this MOU on behalf of each partner and/or its organization represent that they are duly authorized by the partner and/or its organization to execute this MOU on its behalf.

FOR THE PARTNER:

(Typed or printed partner agency name)

(Typed or printed name and title of partner representative)

_____ DATE: _____
(Signature of partner representative)

FOR THE ONE STOP OPERATOR:

(Typed or printed name and title of representative)

_____ DATE: _____
(Signature of AK representative)

FOR THE AWIB:

(Typed or printed name of AWIB Chair)

_____ DATE: _____
(Signature of AWIB Chair)

Attachment A

WIOA REQUIRED SERVICES

REQUIRED PROGRAMS	MOU PARTNERS	Basic Career Services										Individualized Career Svcs.	Training Services	Business Services
		WIOA Title IB Eligibility Determinations	Outreach & Orientation	Skills Assessment	Labor Exchange	Partner Referrals	Provision of LMI	Provision of Provider Performance Information	Supportive Services Information	UI Filing	Financial Aid Assistance			
Adult, DW, and Youth	DETS	X	X	X	X	X	X	X	X	X	X	X	X	X
Adult Education/Family Literacy	DETS		X	X		X			X		X		X	
Wagner-Peyser	DETS		X	X	X	X	X			X				X
Rehab. Programs for Individ. w/Disabilities	DVR		X	X	X	X	X		X		X	X	X	X
Post-Sec. Career & Tech Ed. (Perkins)	DEED		X			X			X		X		X	X
CSBG Employment and Training	DCCED		X			X			X		X			X
Native American Programs	WIOA Sec. 166 Grantees		X			X			X		X		X	X
HUD Employment & Training	AHFC		X			X			X		X		X	X
Job Corps	Job Corps		X	X		X			X		X		X	X
Veterans Employment & Training	DETS		X	X	X	X	X		X	X	X	X		X
Migrant & Seasonal Farmworker	DETS		X			X			X		X			X
Senior Community Svc. Employment	DETS		X			X			X		X			X
Trade Adjustment Assistance	DETS		X			X			X		X		X	X
Unemployment Compensation	DETS		X			X				X				X
TANF	DPA		X			X			X		X		X	X

Attachment A

The following are abridged definitions to aid partners in completing the above matrix. Full definitions are available via TEGL 16-16, or individual program CFR.

https://wdr.doleta.gov/directives/attach/TEGL/TEGL_16-16_Acc.pdf

Eligibility Determinations: Determination if an individual is eligible for WIOA Adult, DW, or Youth programs.

Outreach & Orientation: Information on and access to services in the Alaska Job Center Network.

Skills Assessments: Initial assessment of skill levels including literacy, numeracy, English language proficiency, and aptitudes and abilities (including skills gaps).

Labor Exchange: Job search and placement assistance, career counseling, and non-traditional employment information.

Partner Referrals: Referrals to and coordination with programs and services within the Alaska Job Center Network and other workforce programs.

Provision of LMI: Local, regional, and national labor market statistics including: job vacancy listings, skills needed to obtain those jobs, in-demand occupations and earnings, and advancement opportunities available.

Provision of Provider Performance Information: Program eligible training and service provider performance and cost information.

Supportive Services Information: Information relating to the availability of supportive services, such as child care and transportation, and referrals to supportive service programs, as needed.

Unemployment Insurance Filing: Information and assistance regarding filing claims for unemployment compensation.

Financial Aid Assistance: Assistance in establishing eligibility for financial aid programs not provided under WIOA.

Individualized Career Services: Individualized services provided to eligible customers, such as counseling and career planning, to help the customer obtain or retain employment.

Training Services: Access to training services such as On-the-Job training, entrepreneurial, adult education and literacy, and customized training.

Business Services: Employer services such as job fairs, recruitment assistance, and incumbent worker training, are made available to local employers.

Referral Form – WIOA Partner Services**Referral Form**

USE & REFERRAL INFORMATION: This form is to be utilized to conduct partner referrals when person-to-person, telephonic, or electronic means are unavailable or not situationally appropriate. When transmitting the referral form, the originating agency should give a copy of the form to the customer with instructions to present the form to the receiving agency at the time customer contact is made. After assisting the customer, the receiving agency is to complete the referral results section of this form and return a copy to the originating agency who first initiated the service referral.

APPLICANT:	
Date of referral:	
Customer name:	
Address, City, State, Zip:	
Phone number:	
Customer is <u>currently</u> receiving:	<input type="checkbox"/> TANF <input type="checkbox"/> WIOA Basic Career Services <input type="checkbox"/> WIOA Individualized Services <input type="checkbox"/> WIOA Follow-Up Services <input type="checkbox"/> WIOA Training Services <input type="checkbox"/> WIOA Employer/Business Services <input type="checkbox"/> Other, please specify:

AGENCY REFERRED TO: (Receiving Agency)
Name of agency referred to:
Contact person:
Phone number:
Address, City, State, Zip:
Purpose of referral:
Services to be provided:

REFERRED BY: (Originating Agency)
Name of referring agency:
Contact person:
Phone number:
Address, City, State, Zip:

Follow-up
Did the customer report to the receiving agency? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, return this form back to the originating agency.)
Date customer was seen on:
The following action was taken:

ALASKA WORKFORCE INVESTMENT BOARD CALENDAR

2018

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			
March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
September						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January
1 New Year's Day
15 Martin Luther King Day
16 31st Alaska State Legislative 2nd Session Begins

February
19 President's Day

March
15 APOC Forms Due
26 Seward's Day

April
15 31st Alaska State Legislative 2nd Session Ends

May
28 Memorial Day

June

July
4 Independence Day

September
3 Labor Day

October
18 Alaska Day
31 WIOA Annual Report Due

November
12 Veteran's Day
22 Thanksgiving Day

December
25 Christmas Day



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

- Legislative Committee – At the call of the Chair
- Executive Committee – 2nd Tuesday of each month, 1:30 pm or as noted
- Workforce Readiness/Employment/Placement Committee – 3rd Thursday of each odd month, 9:30 am
- Policy/Planning Committee – 4th Thursday of each odd month, 1:30 p.m. **meets the last Thursday of November due to holiday
- Assessment/Evaluation Committee – 3rd Thursday of each odd month, 3:00 pm
- AWIB Business Meetings – At the call of the Chair (normally February, May, October)
- Observed Holidays – AWIB staff office is closed